

Appendix A: Glossary of Terms

Below is a list of legal terms, phrases and other words that you may come across in this Handbook or in further research.

Admissible: Evidence that can be used at a trial is known as “admissible” evidence. “Inadmissible” evidence can’t be used at a trial.

Affidavit: A written or printed statement of facts that is made voluntarily by a person who swears to the truth of the statement before a public officer, such as a “notary public.”

Affirm: When the appellate court agrees with the decision of the trial court, the appellate court “affirms” the decision of the trial court. In this case, the party who lost in the trial court and appealed to the appellate court is still the loser in the case.

Allege: To claim or to charge that someone did something, or that something happened, which has not been proven. The thing that you claim happened is called an “allegation.”

Amendment (as in the First Amendment): Any change that is made to a law after it is first passed. In the United States Constitution, an “Amendment” is a law added to the original document that further defines the rights and duties of individuals and the government.

Annotation: A remark, note, or comment on a section of writing which is included to help you understand the passage.

Answer: A formal, written statement by the defendant in a lawsuit which responds to each allegation in the complaint

Appeal: When one party asks a higher court to reverse the judgement of a lower court because the decision was wrong or the lower court made an error. For example, if you lose in the trial court, you may “appeal” to the appellate court.

Brief: A document written by a party in a case that contains a summary of the facts of the case, relevant laws, and an argument of how the law applies to the factual situation. Also called a “memorandum of law.”

Burden of proof: The duty of a party in a trial to convince the judge or jury of a fact or facts at issue. If the party does not fulfill this duty, all or part of his/her case must be dismissed.

Causation: The link between a defendant’s conduct and the plaintiff’s injury or harm. In a civil rights case, the plaintiff must always prove “causation.”

Cause of Action: Authority based on law that allows a plaintiff to file a lawsuit. In this handbook, we explain the “cause of action” called Section 1983.

“Cert” or “Writ of Certiorari”: An order by the Supreme Court stating that it will review a case already decided by the trial court and the appeals court. When the Supreme Court makes this order, it is called “granting cert.” If they decide not to review a case, it is called “denying cert.”

Cf.: An abbreviation used in legal writing to mean “compare.” The word directs the reader to another case or article in order to compare, contrast or explain views or statements.

Circuit Court of Appeals: The United States is divided into federal judicial circuits. Each “circuit” covers a geographical area, and has a court of appeals. This court is called the U.S. Court of Appeals for that particular circuit.

Citation: A written reference to a book, a case, a section of the constitution, or any other source of authority.

Civil (as in “civil case” or “civil action”): In general, all cases or actions which are not criminal. “Civil actions” are brought by a private party to protect a private right.

Claim: A legal demand made about a violation of one’s rights.

Class Action: A lawsuit in which the plaintiffs represent and sue on behalf of all the people who are in the same situation and have the same legal claims as the plaintiffs.

Color of State Law: When a state or local government official is carrying out his/her job, or acting like he/she is carrying out his/her job. Acting “under color of state law” is one of the requirements of a Section 1983 action.

Complaint: The legal document filed in court by the plaintiff that begins a civil lawsuit. A “complaint” sets out the facts and the legal claims in the case, and requests some action by the court.

Consent: Agreement; voluntary acceptance of the wish of another.

Consent Order / Consent Decree: An order for an injunction (to change something the defendant is doing) that is agreed on by the parties in a settlement and given to the court for approval and enforcement.

Constitution: The supreme law of the land. The U.S. Constitution applies to everyone in this country, and each state also has a constitution.

Constitutional law: Law set forth in the Constitution of the United States or a state constitution.

Counsel: A lawyer.

Criminal (as in “criminal case” or “criminal trial”): When the state or federal government charges a person with committing a crime. The **burden of proof** and the procedural rules in a criminal trial may be different from those in a civil trial.

Cross-examination: At a trial or hearing, the questioning of a witness by the lawyer for the other side. Cross-examination takes place after the party that called the witness has questioned him or her. Each party has a right to “cross-examine” the other party’s witnesses.

Damages: Money awarded by a court to a person who has suffered some sort of loss, injury, or harm.

Declaration: A statement made by a witness under penalty of perjury.

Declaratory Judgment: A court order that sets out the rights of the parties or expresses the opinion of the court about a certain part of the law, without ordering any money damages or other form of relief for either side.

Default judgment: A judgment entered against a party who fails to appear in court or respond to the charges.

Defendant: The person against whom a lawsuit is brought.

Defense: A reason, stated by the defendant, why the plaintiff should lose a claim.

Deliberate Indifference: The level of intent that you must show the defendants’ had in an Eighth Amendment claim. It requires a plaintiff to show that a defendant (1) actually knew of a substantial risk of serious harm, and (2) failed to respond reasonably.

De Minimis: Very small or not big enough. For example, in an Eighth Amendment excessive force claim, you need to prove an injury that is more than *de minimis*.

Denial: When the court rejects an application or petition. Or, when someone claims that a statement offered is untrue.

Deposition: One of the tools of discovery. It involves a witness giving sworn testimony in response to oral or written questions.

Dictum: An observation or remark made by a judge in his or her **opinion**, about a question of the law that is not necessary to the court’s actual decision. Future courts do not have to follow the legal analysis found in “dictum.” It is not “binding” because it is not the legal basis for the judge’s decision. Plural: “Dicta”

Direct Examination: At a trial or hearing, the questioning of a witness by the lawyer or party that called the witness. The lawyer conducts “direct examination” and then the lawyer for the other side gets the chance to “cross examine” that same witness.

Discovery: The process of getting information which is relevant to your case in preparation for a trial.

Discretion: The power or authority of a legal body, such as a court, to act or decide a situation one way or the other, where the law does not dictate the decision.

Disposition: The result of a case; how it was decided.

Document Request: One of the tools of discovery, allows one party to a lawsuit to get papers or other evidence from the other party.

Due process: A constitutional right that guarantees everyone in the United States a certain amount of protection for their life, liberty and property.

Element: A fact that one *must* prove to win a claim.

Enjoining: When a court orders a person to perform a certain act or to stop performing a specific act. The order itself is called an “injunction.”

Evidence: Anything that proves, or helps to prove, the claim of a party. “Evidence” can be presented orally by witnesses, through documents or physical objects or any other way that will help prove a point.

Exclude from evidence: The use of legal means to keep certain evidence from being considered in deciding a case.

Excessive Force: more force than is justified in the situation.

Exhaustion of Administrative Remedies: the requirement that a prisoner use the prison grievance system to make (and appeal) a complaint before filing a lawsuit. One of the requirements of the Prison Litigation Reform Act.

Exhibit: Any paper or thing used as evidence in a lawsuit.

Federal law: A system of courts and rules organized under the United States Constitution and statutes passed by Congress; different than state law.

File: When you officially send or give papers to the court in a certain way, it is called “filing” the papers.

Finding: Formal conclusion by a judge or jury on a issue of fact or law.

Footnote: More information about a subject indicated by a number in the body of a piece of legal writing which corresponds to the same number at the bottom of the page. The information at the bottom of the page is the “footnote.”

Frivolous: Something that is groundless, an obviously losing argument or unbelievable claim.

Grant: To allow or permit. For example, when the court “grants a motion,” it allows what the **motion** was asking for.

Habeas Corpus (Habeas): An order issued by a court to release a prisoner from prison or jail. For example, a prisoner can petition (or ask) for “*habeas*” because a conviction was obtained in violation of the law. The

“*habeas writ*” can be sought in both state and federal courts.

Hear: To listen to both sides on a particular issue. For example, when a judge “hears a case,” he or she considers the validity of the case by listening to the evidence and the arguments of the lawyers from both sides in the litigation.

Hearing: A legal proceeding before a judge or judicial officer, in some ways similar to a trial, in which the judge or officer decides an issue of the case, but does not decide the whole case.

Hearsay: Testimony that includes a written or verbal statement that was made out of court that is being offered in court to prove the truth of what was said. Hearsay is often “inadmissible.”

Holding: The decision of a court in a case and the accompanying explanation.

Immunity: When a person or governmental body cannot be sued, they are “immune” from suit.

Impartial: Even-handed or objective; favoring neither side.

Impeach: When one party presents evidence to show that a witness may be lying or unreliable.

Inadmissible evidence: Evidence that cannot legally be introduced at a trial. Opposite of “admissible” evidence.

Injunction: An order by a court that a person or persons should stop doing something, or should begin to do something.

Injury: A harm or wrong done by one person to another person.

Interrogatories: A set of questions in writing. One of the tools of **discovery**.

Judge: A court officer who is elected or appointed to hear cases and make decisions about them.

Judgment: The final decision or holding of a court that resolves a case and determines the parties’ rights and obligations.

Jurisdiction: The authority of a court to hear a particular case.

Jury: A group of people called to hear a case and decide issues of fact.

Law: Rules and principles of conduct set out by the constitution, the legislature, and past judicial decisions.

Lawsuit: A legal action that involves at least one plaintiff, making one or more claims, against at least one defendant.

Liable: To be held responsible for something. In civil cases, plaintiffs must prove that the defendants were “liable” for unlawful conduct.

Litigate: To participate in a lawsuit. All the parts of a lawsuit are called “litigation” and some time lawyers are called “litigators.”

Majority: More than half. For example, an opinion signed by more than half the judges of a court is the “majority opinion” and it establishes the decision of the court.

Material evidence: Evidence that is relevant and important to the legal issues being decided in a lawsuit.

Memorandum of law: A written document that includes a legal argument, also called a “brief.”

Mistrial: If a fundamental error occurs during trial that cannot be corrected, a judge may decide that the trial should not continue and declare a “mistrial.”

Moot: A legal claim that is no longer relevant is “moot” and must be dismissed.

Motion: A request made by a party to a judge for an order or some other action.

Municipality: A city or town.

Negligent or Negligence: To be “negligent” is to do something that a reasonable person would not do, or to not do something that a reasonable person would do. Sometimes a party needs to prove that the opposing party in the suit was “negligent.” For example, if you do not shovel your sidewalks all winter when it snows, you may be negligent.

Notary or Notary Public: A person who is authorized to stamp his or her seal on certain papers

in order to verify that a particular person signed the papers. This is known as “notarizing the papers.”

Notice or Notification: “Notice” has several meanings in the law. First, the law often requires that “notice” be given to an individual about a certain fact. For example, if you sue someone, you must give them “notice” through “service of process.” Second, “notice” is used in cases to refer to whether an individual was aware of something.

Objection: During a trial, an attorney or a party who is representing him/herself pro se may disagree with the introduction of a piece of evidence. He or she can voice this disagreement by saying “I object” or “objection.” The judge decides after each objection whether to “**sustain**” or “**overrule**” the objection. If the judge sustains an objection it means the judge, based on his or her interpretation of the law, agrees with the attorney raising the objection that the evidence cannot be presented. If an objection is “**overruled**” it means the judge disagrees with the attorney raising the objection and the evidence can be presented.

Opinion: When a court decides a case, a judge writes an explanation of how the court reached its decision. This is an “opinion.”

Order: The decision by a court to prohibit or require a particular thing.

Oral arguments: Live, verbal arguments made by the parties of a case that a judge may hear before reaching a decision and issuing an **opinion**.

Overrule: To reverse or reject.

Party: A plaintiff or defendant or some other person who is directly involved in the lawsuit.

Per se: A Latin phrase meaning “by itself” or “in itself.”

Perjury: The criminal offense of making a false statement under oath.

Petition: A written request to the court to take action on a particular matter. The person filing an action in a court or the person who appeals the judgment of a lower court is sometimes called a “petitioner.”

Plaintiff: The person who brings a lawsuit.

Precedent: A case decided by a court that serves as the rule to be followed in similar cases later on. For example, a case decided in the United States Supreme Court is “precedent” for all other courts.

Preponderance of evidence: This is the standard of proof in a civil suit. It means that more than half of the evidence in the case supports your explanation of the facts.

Presumption: Something that the court takes to be true without proof according to the rules of the court or the laws of the jurisdiction. Some presumptions are “rebuttable.” You can overcome a “rebuttable presumption” by offering evidence that it is not true.

Privilege: People may not have to testify about information they know from a specific source if they have a “privilege.” For example, “attorney-client privilege” means that the information exchanged between an attorney and his or her client is confidential, so an attorney may not reveal it without the client’s consent.

Proceeding: A hearing or other occurrence in court that takes place during the course of a dispute or lawsuit.

Pro se: A Latin phrase meaning “for oneself.” Someone who appears in court “pro se” is representing him or herself without a lawyer.

Question of fact: A dispute as to what actually happened. It can be contrasted to a “question of law.”

Qualified Immunity: a doctrine that protects government officials from liability for acts they couldn’t have reasonably known were illegal.

Reckless: To act despite the fact that one is aware of a substantial and unjustifiable risk.

Record (as in the record of the trial): A written account of all the proceedings of a trial, as transcribed by the court reporter.

Regulation: A rule or order that manages or governs a situation. One example is a “prison regulation.”

Relevant / irrelevant: A piece of evidence which tends to make some fact more or less likely or is helpful in the process of determining the truth of a

matter is “relevant.” Something that is not at all helpful to determining the truth is “irrelevant.”

Relief: The remedy or award that a plaintiff or petitioner seeks from a court, or a remedy or award given by a court to a plaintiff or petitioner.

Remand: When a case is sent back from the appellate court to the trial court for further action or proceedings.

Remedy: Same as “relief”.

Removal: When a defendant transfers a case from state court to federal court.

Respondent: The person against whom a lawsuit or appeal is brought.

Retain: To hire, usually used when hiring a lawyer.

Reverse: When an appellate court changes the decision of a lower court. The party who lost in the trial court and then appealed to the appellate court is now the winner of the case. When this happens, the case is “reversed.”

Right: A legal entitlement that one possesses. For example, as a prisoner, you have the “right” to be free from cruel and unusual punishment.

Sanction: A penalty the court can impose when a party disobeys a rule or order.

Service, “service of process” or “to serve”: the physical act of handing something over, or delivering something to a person, as in “serving legal papers” on a person.

Settlement: when both parties agree to end the case without a trial.

Shepardizing: Method for determining if a case is still “good law” that can be relied upon.

Standing: A requirement that the plaintiff in a lawsuit has an actual injury that is caused by the defendant’s alleged action and that can be fixed by the court.

Statute: A law passed by the U.S. Congress or a state legislature.

Statute of limitations: A law that sets out time limitations within which different types of lawsuits must be brought. After the “statute of limitations” has run on a particular type of lawsuit, the plaintiff can not bring that lawsuit.

Stipulation: An agreement between the plaintiff and the defendant as to a particular fact.

Subpoena: An official court document that requires a person to appear in court at a specific time and place. A particular type of “subpoena” requires an individual to produce books, papers and other things.

Summary judgment: A judgment given on the basis of pleadings, affidavits or declarations, and exhibits presented for the record without any need for a trial. It is used when there is no dispute as to the facts of the case and one party is entitled to a judgment as a matter of law.

Suppress: To prevent evidence from being introduced at trial.

Testimony: The written or oral evidence given by a witness under oath. It does not include evidence from documents or objects. When you give testimony, you “testify.”

Tort: A “wrong” or injury done to someone. Someone who destroys your property or injures you may have committed a “tort.”

Trial: A proceeding that takes place before a judge or a judge and a jury. In a trial, both sides present arguments and evidence.

v. or vs. or versus: Means “against,” and is used to indicate opponents in a case, as in “Joe Inmate v. Charles Corrections Officer.”

Vacate: To set aside, as in “vacating the judgment of a court.” An appellate court, if it concludes that the decision of the trial court is wrong, may “vacate” the judgment of the trial court.

Vague: Indefinite, or not easy to understand.

Venue: the specific court where a case can be filed.

Verdict: A conclusion, as to fact or law, that forms the basis for the court's judgment.

Verify: To confirm the authenticity of a legal paper by affidavit or oath.

Waive or waiver: To give up a certain right. For example, when you “waive” the right to a jury trial or the right to be present at a hearing you give up that right.

Witness: a person who knows something which is relevant to your lawsuit and testifies at trial or in a deposition about it.

Writ: An order written by a judge that requires a specific act to be performed, or gives someone the power to have the act performed. For example, when a court issues a writ of **habeas corpus**, it demands that the person who is detaining you release you from custody.

APPENDIX B:

MORE LEGAL FORMS & INFORMATION

Most of the legal forms that we discuss in this handbook can be found within the chapters. However, we have also placed some additional forms that may be helpful in this appendix. Keep in mind that these forms are only examples, and they may not be appropriate for some individual circumstances.

1. Motion for Leave to File an Amended Complaint

Below is one example of a Motion for Leave to File an Amended Complaint. It is an example where the plaintiff wants to add a new defendant. You could also file this type of motion if you want to amend your complaint to include more or different facts, or add a new legal claim.

In the United States District Court
 For the _____
 -----X
Name of first plaintiff :
in the case, et al., :
 Plaintiffs, :
 :
 v. : Civil Action No. __
 :
Name of first defendant :
in the case, et al., :
 Defendants :
 -----X

MOTION FOR LEAVE TO FILE AN

AMENDED COMPLAINT

Plaintiff [your name], pursuant to Rules 15(a) and 19(a), Fed. R. Civ. P., requests leave to file an amended complaint adding a party.

1. The plaintiff in his original complaint named a John Doe Defendant.

2. Since the filing of the complaint the plaintiff has determined that the name of the John Doe defendant is [defendant's name]. Paragraphs [paragraphs in which you refer to John Doe] are amended to reflect the identity and the actions of Officer {defendant's name}.

3. This Court should grant leave freely to amend a complaint. Foman v. Davis, 371 U.S. 178, 182 (1962).

[Date]

Respectfully submitted,

[Plaintiff's name]
[Plaintiff's Address]

2. Declaration for Entry of Default.

In the United States District Court
For the _____

Name of first plaintiff
in the case, et al.,
Plaintiffs,
v.
Name of first defendant
in the case, et al.,
Defendants
Civil Action No. ___

DECLARATION FOR ENTRY OF DEFAULT

[Your name], hereby declares:
I am the plaintiff herein. The complaint herein was filled on the [day you filed the complaint] of [month, year you filed the complaint].

The court files and record herein show that the Defendants were served by the United States Marshal with a copy of summons, and a copy of the Plaintiffs' complaint on the [day of service] of [month, year of service].

More than 20 days have elapsed since the date on which the Defendants herein were served with summons and a copy of Plaintiffs' complaint, excluding the date thereof.

The Defendants have failed to answer or otherwise defend as to Plaintiffs' complaint, or serve a

copy of any answer or any defense which it might have had, upon affiant or any other plaintiff herein.

Defendants are not in the military service and are not infants or incompetents.

I declare under penalty of perjury that the foregoing is true and correct. Executed at (city and state) on (date).

Signature.

3. Motion for Judgment by Default.

You only need to submit this Motion if the court clerk enters a default against the defendant.

In the United States District Court
For the _____

Name of first plaintiff
in the case, et al.,
Plaintiffs,
v.
Name of first defendant
in the case, et al.,
Defendants
Civil Action No. ___

MOTION FOR DEFAULT JUDGMENT

Plaintiffs move this court for a judgment by default in this action, and show that the complaint in the above case was filed in this court on the [date filed] day of [month, year filed]; the summons and complaint were duly served on the Defendant, [Defendants' names] on the [date served] day of [month, year served]; no answer or other defense has been filed by the Defendant; default was entered in the civil docket in the office of this clerk on the [day default entered] day of [month, year default entered]; no proceedings have been taken by the Defendant since the default was entered; Defendant was not in military service and is not an infant or incompetent as appears in the declaration of [your name] submitted herewith.

Wherefore, plaintiff moves that this court make and enter a judgment that [same as prayer for relief in complaint]

Dated: _____
[your signature]
Plaintiffs' Names and Addresses

APPENDIX C: Important Constitutional Amendments

In this section you will find the text of the Constitutional Amendments which we refer to throughout this handbook.

The First Amendment

“Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.”

The Fourth Amendment

“The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and no warrants shall issue, but upon probable cause, supported by oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.”

The Fifth Amendment

“No person shall be held to answer for a capital or other infamous crime unless on a presentment or indictment of a grand jury, except in cases arising in the land or naval forces, or in the militia, when in actual service, in time of war or public danger; nor shall any person be subject for the same offense to be twice put in jeopardy of life or limb; nor shall be compelled in any criminal case to be a witness against himself, nor be deprived of life, liberty, or property without due process of law; nor shall private property be taken for public use without just compensation.”

The Eighth Amendment

“Excessive bail shall not be required, nor excessive fines imposed, nor cruel and unusual punishments inflicted.”

The Fourteenth Amendment

“All persons born or naturalized in the United States, and subject to the jurisdiction thereof, are citizens of the United States and of the state wherein they reside. No state shall make or enforce any law which shall abridge the privileges or immunities of citizens of the United States; nor shall any state deprive any person of life, liberty, or property without due process of law; nor deny to any person within its jurisdiction the equal protection of the law.”

- ❑ **PLEASE NOTE:** There is more to the Fourteenth Amendment that we have not included.

APPENDIX D: Sources of Support & Publicity

Below is a short list of other organizations working on prison issues, mainly with a legal focus. When writing to these groups, please remember a few things:

- ❑ Write simply and specifically, but don't try and write like you think a lawyer would. Be direct in explaining yourself and what you are looking for.
- ❑ It is best not to send any legal documents unless they are requested. If or when you do send legal documents, **only send copies**. Hold on to your original paperwork.
- ❑ Because of rulings like the PLRA and limited funding, many organizations are small, have limited resources and volunteer staff. It may take some time for them to answer your letters. But always keep writing.

American Civil Liberties Union National Office

125 Broad Street, 18th Floor
New York, NY 10004

The biggest civil liberties organization in the country. They have a Prison Project, and also have chapters in each of the 50 states. Write them for information about individual chapters.

American Friends Service Committee Criminal Justice Program – National

1501 Cherry St., Philadelphia PA, 19102
Human and civil rights issues, research/analysis, women prisoners, prisoner support.

American People Human Rights Review Committee (APHRRC)

1316 Perry Ave., Bremerton, WA, 98310
Research/analysis, prisoners rights, legal resources

Books Through Bars

4722 Baltimore Ave., Philadelphia, PA, 19143
Sends books to prisoners for free / very low cost.

California Prison Focus

2940 16th St. #307, San Francisco, CA, 94103
A general resource center in California. Produces publications, legal resources, information on prisoners' rights, health care and medical issues, AIDS.

Community Justice Center

103 E 125th. St., Rm 604, New York, NY, 10035
Does work around prisoners' rights.

Criminal Justice Policy Coalition

99 Chauncy St Room 310, Boston, MA, 02111
Involved in work and outreach around numerous prison issues.

Florida Institutional Legal Services, Inc.

1110-B NW 8th Ave Gainesville, FL, 32601
Provides legal resources, prisoner support.

Freedom House Immigrant Justice Project

2630 W Lafayette, Detroit, MI, 48216-2019
Legal resources, especially Latino/a, Chicano/a issues.

Friends and Families of Incarcerated Persons

PO Box 93601, Las Vegas, NV, 89193
Legal resources for friends and families of prisoners.

Southern Center for Human Rights

c/o 83 Poplar St. NW Atlanta, GA, 30303-2122
Civil rights organization doing lots of work around prison issues, anti-racism. Legal resources are available.

Human Rights Watch Prison Project

350 5th Ave. 34th Floor New York NY 10118-3299
National organization dedicated to research, analysis, and publicizing human rights violations, and working towards stopping them.

Legal Publications in Spanish, Inc. Publicaciones Legales en Espanol, Inc.

PO Box 623 Palisades Park NJ 07650
Publications, legal resources in Spanish.

Inmates Legal Assistance Program

78 Oak Street, PO Box 260237, Hartford, CT
Legal Assistance in civil matters.

Legal Services for Prisoners with Children

1540 Market St. Suite 490 San Francisco CA 94102
Legal resources and issues around women in prison.

National Association of Legislative Review (NALR)

PO Box 3064 Russellville AR 72801-9998
Legal resources.

National Lawyers Guild

National Office
143 Madison Avenue, 4th Floor
New York, NY 10016
Membership organization of progressive lawyers. Co-publishers of this Handbook.

Prison Activist Resource Center

PO Box 339 Berkeley CA 94701
Clearinghouse for information and resources on organizing for prisoners rights, prison issues, anti-racism.

Prison Book Project

PO Box 396 Amherst MA 01004-0396
Sends free books to prisoners.

Prison Law Office - San Quentin

General Delivery San Quentin CA 94964
Legal resources in California.

Prison Law Office - Davis

UC Davis PO Box 4745 Davis CA 95617
Legal resources in California.

Prison Legal Aid Network

1521 Alton Rd. #366 Miami Beach FL 33139
Legal resources in Florida, the South.

Prison Reform Advocacy Center

617 Vine St #1428 Cincinnati OH 45202
Center for research and analysis of prison issues; legal resources, medical information, etc.

Prisoner Litigation Support, Inc.

PO Box 83 Lonoke AR 72086
Legal and other resources. Focus on prisoners rights, especially prisoners from communities of color.

Prisoner Self Help Legal Clinic

35 Halsey St. Suite 4B Newark NJ 07102
Very good self-help legal kits on a variety of issues.

Southern Poverty Law Center

P.O. Box 548 Montgomery AL 36101
Legal resources and publications. Also files class-action suits around prison conditions.

Western Prison Project

PO Box 40085 Portland OR 97240
Resources and publications around prison issues, focusing on the northwestern United States.

B. PUBLICITY

The best way to publicize your case is to have a contact, like a family member or a friend, who is on the outside do the work for you. They will have much more access to the media, the internet, and communications in general.

Make sure it is someone you trust, who also has time to dedicate to the work, and who will be honest about what they can and cannot do. Provide them with detailed and specific information regarding your case, but remember to keep any original paperwork you may have.

If you decide to go about publicizing your case yourself, we have provided a short list of places you can write to, besides the support organizations already mentioned. Again, when writing, be specific and focus on what you believe are the main points of your case. You will also want to always include a

cover letter, briefly introducing yourself and telling the publication why you are writing them.

Z Magazine

18 Millfield Street
Woods Hole, MA 02543

A progressive, national magazine that is always looking for writing submissions.

Pacifica Radio

National Programming
2390 Champlain St., NW
Second Floor
Washington, D.C. 20009

Progressive radio, often covering stories on prisoners and prison issues.

CounterPunch

PO Box 228
Petrolia, CA 95558
Alternative media magazine, covering issues not addressed by mainstream media.

The Progressive

409 East Main Street
Madison, WI 53703
Excellent leftist magazine.

Publishers

BlackCommentator.com

Suite 473
93 Old York Road
Jenkintown PA 19046
Weekly internet publication focusing on African-American issues and radical politics. Best contacted by internet at www.blackcommentator.com if you have a friend on the outside.

The Nation

33 Irving Place
New York, New York 10003
Highly acclaimed national progressive publication.

APPENDIX E: Prisoners' Rights Books & Newsletters

A list of printed publications and books that you can order for further assistance.

A. FEDERAL RESOURCES

Federal Rules of Civil Procedure - \$7.50
Federal Rules of Appellate Procedure - \$3.75

If convicted of a federal crime, you can request the *Federal Rules of Criminal Procedure* for \$4.25 and the *Federal Rules of Evidence* for \$2.50. **These books will not assist state prisoners.**

All prices include postage. Write to:

Superintendent of Documents
PO Box 371954
Pittsburgh, PA 15250-7954

B. NATIONAL RESOURCES

Please note that prices may change on many of the publications.

- ❑ **Columbia University Jailhouse Lawyers Manual** is an excellent resource, updated every two years. Highly recommended, especially if you are incarcerated in New York state. Please refer to the full page order form at the end of this handbook.
- ❑ **Protecting Your Health & Safety** is a publication of the Southern Poverty Law Center, and explains the legal rights inmates have regarding health and safety – including the right to medical care and to be free from inhumane treatment. Another excellent jailhouse lawyer resource. Send \$10 and your request to: Southern Poverty Law Center, Protecting Your Health and Safety, P. O. Box 548, Montgomery, Alabama 36101-0548. Prison law libraries can receive copies for free upon request.
- ❑ **Constitutional Rights of Prisoners, 7th edition.** Send order and check to: Lexis-Nexis Matthew Bender, 1275 Broadway, Albany, NY 12204. Cost is \$70.00. Please make checks payable to **LexisNexis Matthew Bender.**
- ❑ **Cohen and Olson's Legal Research in a Nutshell, 8th Edition.** West Publishing, 610 Opperman Drive, Eagan, MN 55123
- ❑ **The Prisoners' Guide to Survival.** A comprehensive legal assistance manual for post-conviction relief and prisoners' civil rights. For prisoners, send \$54.95 to: PSI Publishing, Inc., 413-B 19th Street, #168, Lynden, WA 98264
- ❑ **The Bluebook: A Uniform System of Citation.** Write to: Attn Business Office, Bluebook Orders, Harvard Law Review Association, Gannett

House, 1511 Massachusetts Ave., Cambridge, MA 02138

- ❑ **Prison Legal News.** A monthly newsletter. Highly recommended. The best source of the latest prison-related legal news. A 6 month subscription is \$9, sample newsletter available for \$1. Send check and order to: 2400 NW 80th Street #148, Seattle, WA 98117.
- ❑ **Fortune News.** Newsletter from the Fortune Society, specifically for prisoners. The majority of the writers are prisoners / ex-prisoners. Free. Write to: Fortune News, 39 W. 19th Street, 7th Floor, New York, NY 10011.
- ❑ **Law Offices of Alan Ellis, PC.** Attorney Alan Ellis has a number of publications available., including the *Federal Prison Guidebook* for \$21.00. Write to him for a full list, or to order the Guidebook: Alan Ellis, P.C., PO Box 2178, Sausalito, CA, 94966.
- ❑ **The Prisoners' Assistance Directory** is published by the American Civil Liberties Union Prison Project. It includes contact information and services descriptions for over 300 national, state, local and international organizations that provide assistance to prisoners, ex-offenders and families of prisoners. It also includes a bibliography of informative books, reports, manuals and newsletters of interest to prisoners and their advocates. Latest edition was published in Dec. 2001. Copies are available for \$30, prepaid. Send a check or money order to National Prison Project Publications, 733 15th St., NW, Washington, DC 20005.
- ❑ **Prisoners Self-Help Litigation Manual, 3rd Edition.** Includes an outline of Federal and State legal systems and relevant terminology, with expert research from John Boston and Daniel Manville. Send \$32.95 and order to: Oceana Publications, 75 Main Street, Dobbs Ferry, NY 10522.
- ❑ **Introduction to the Legal System of the United States.** This publication will help you understand the principles of the U.S. legal system. Required reading at many law schools. Send \$29.50 and order to: Oceana Publications, 75 Main Street, Dobbs Ferry, NY 10522.

- ❑ **Brief Writing and Oral Argument, 8th edition.** Guidance on preparing effective oral and written arguments, especially relating to the Courts of Appeals. Send \$35.00 and order to: Oceana Publications, 75 Main Street, Dobbs Ferry, NY 10522.

Also Available Upon Request from CCR or NLG:
1. Special Issues for Women in Prison

APPENDIX F: Information for Non-citizens

Some people assume that the U.S. Constitution and other U.S. laws only protect the rights of U.S. citizens. This is not true. Non-U.S. citizens share many of the same fundamental legal protections that U.S. citizens enjoy. This section will outline some of the legal rights that non-citizens possess, which include the Constitutional right to “due process,” under the Fifth and Fourteenth Amendment and the right under the Eighth Amendment to be free from cruel and unusual punishment.

The second part of this section is a brief introduction to the current immigration laws that may subject non-citizen prisoners to deportation after serving their sentences if they have been convicted of certain kinds of crimes. **Please keep in mind that this section is only a very brief introduction to this complex and changeable area of immigration law, and is not meant to be a complete source of information.** For more detailed information on post-conviction removal or deportation, you may wish to read Chapters 29 & 30 of *A Jailhouse Lawyer's Manual*, 5th Edition (2000), produced by the Columbia Law School Human Rights Law Review. If you do not have access to one in your facility, you may be able to request a copy by writing to the Human Rights Law Review at 435 W. 116th Street, New York, NY 10027. Or, you may want to contact an immigration attorney.

A. THE CIVIL RIGHTS OF NON-CITIZEN PRISONERS

Non-citizens may bring Section 1983 challenges against governmental authorities for violations of civil rights. As a non-citizen prisoner, you have many of the same rights as citizen prisoners.

The Fourteenth Amendment is universal and applies to everyone within the territorial jurisdiction of the

United States “without regard to any differences of race, of color, or nationality.” *Wong Wing v. United States*, 163 U.S. 228 (1896); *Plyler v. Doe*, 457 U.S. 202 (1982). This means that all persons within the territory of the United States are entitled to the protection guaranteed by the Fourteenth Amendment. In Chapter Two, Section C, Parts 3, 4, and 5 of this handbook, you learned that the Fourteenth Amendment protects your right to due process in disciplinary proceedings and administrative segregation, and your right to equal protection, which prohibits race, gender, and other forms of discrimination. Since non-citizens are also protected by the Fifth and Fourteenth Amendments, you can raise violations of due process and equal protection in the same ways that citizens can, through Section 1983 actions.

Non-citizens who are serving prison sentences are also protected by the Eighth Amendment right to be free from cruel and unusual punishment. As you learned in Chapter Two, Section C, Parts 7, 8 and 9, the Eighth Amendment protects you from guard brutality in prison, as well as guaranteeing you safe prison conditions and some level of medical care.

B. POTENTIAL FOR DEPORTATION OR REMOVAL

One of the most important things to be aware of as a non-citizen prisoner is that if you have been convicted of a certain kind of crime (as defined by the relevant statute, described below), you may be deportable after you have served your sentence. If you are determined to be deportable, you could be detained after you have finished serving your sentence and held for an uncertain period of time before you are deported from the country. Your rights in this area may depend on your immigration status at the time you were prosecuted, but both admitted and inadmissible non-citizens can still be removed for criminal convictions under certain circumstances. The category of crimes for which a convicted non-citizen may be removed differs depending on what law was in effect when your criminal proceeding began.

There are currently three laws under which a non-citizen’s potential for removal can be evaluated.

- ❑ If your case began **prior to 1996**, it is governed by “old law.”

- ❑ If your case began **between April 24, 1996 and April 1, 1997**, it is governed by the *Anti-Terrorism and Effective Death Penalty Act of 1996*, often referred to as “AEDPA.”
- ❑ If your case was begun **after April 1, 1997**, it is governed by the *Illegal Immigration Reform and Immigrant Responsibility Act*, referred to as “IIRIRA.”

These laws will almost certainly change in the future, so if you are researching this area, it is important to make sure you have the most up-to-date materials available. If you think that you might be deportable on criminal grounds, you may be able to challenge your deportation, so it is important to understand this area fully and figure out which law applies to your case. You should try to contact an immigration attorney to learn more about your status and your rights.

Appendix G: Protection of Prisoners Under International Law

Along with the U.S. Constitution, your state Constitution, and federal and state laws, another potential source of protection for prisoners is **international law**. However, using international law in United States courts is very difficult and controversial so you may not want to attempt it without a lawyer. This appendix will outline some basic facts about international law, and provide you with resources should you want to explore the area further.

There are two main sources of international law: “customary international law” and treaties. Customary international law is unwritten law based on certain principles that are generally accepted worldwide. Treaties are written agreements between countries that set international legal standards. Customary and treaty-based international law are supposed to be enforceable in the United States, but sometimes it is difficult to get courts here to follow them.

Customary international law prohibits several practices, such as slavery, state-sponsored murders and kidnappings, torture, arbitrary detention, systematic racial discrimination, and violation of generally accepted human rights standards. Restatement (Third) of Foreign Relations Law,

Section 702 (1987). U.S. courts have recognized that some of these practices violate customary international law. For example, in *Filartiga v. Pena-Irala*, the court established that torture violates customary international law. 630 F.2d 876 (2d Cir. 1980)

However, American courts have often acted threatened when people argue that a certain U.S. practice violates customary international law. As a result, many American courts have ruled that even if most other nations oppose a specific practice, that practice does not violate customary international law. Most significantly, American courts continue to rule that the death penalty does not violate customary international law. *Hain v. Gibson*, 287 F.3d 1224, 1242-44 (10th Cir. 2002); *Buell v. Mitchell*, 274 F.3d 337, 370-76 (6th Cir. 2001). It is very hard to get a US court to recognize that any specific practice is outlawed under customary international law.

The U.S. government is a party to several treaties that explain how prisoners should be treated. There are two stages to becoming a party to a treaty: signing the treaty and ratifying the treaty. By signing a treaty, a country agrees to abide by its general principles. But only by ratifying a treaty does a nation incorporate the treaty's standards into domestic law. The U.S. has ratified three human rights treaties that address the rights of prisoners: the *Convention Against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment*; the *International Covenant on Civil and Political Rights*; and the *International Convention on the Elimination of All Forms of Racial Discrimination*.

However, the U.S. has limited the ability of individuals to invoke the rights created by these treaties. First, when ratifying these treaties, Congress has specifically stated that the U.S. government is not bound by certain provisions and that the U.S. government understands certain rights and protections to be severely restricted. Second, Congress has declared that many provisions of the treaties are not self-executing, meaning that individuals cannot sue in U.S. courts to enforce those provisions unless Congress has also passed "implementing legislation." *Foster v. Neilson*, 27 U.S. 253 (1829).

It is very difficult to bring a successful case based on the fact that your rights under customary international law or treaty-based international law have been violated. However, you may want to use these

international standards to bolster suits based on more established domestic law. For example, one court referred to standards set out in the International Covenant on Civil and Political Rights when deciding that searches of prisoners by guards of the opposite sex violated their rights under the Eighth Amendment. *Sterling v. Cupp*, 625 P.2d 123, 131 n.21 (Or. 1981).

To learn more about this interesting subject, check out the following resources:

General Sources

Martin Geer, *Human Rights and Wrongs in Our Own Backyard: Incorporating International Human Rights Protections under Domestic Civil Rights Law—A Case Study of Women in United States Prisons*, 13 HARV. HUM. RTS. J. 71 (2000).

Stephen Karlson, *International Human Rights Law: United States' Inmates and Domestic Prisons*, 22 NEW. ENG. J. ON CRIM. & CIV. CONFINEMENT 439 (1996).

Nigel S. Rodley, *The Treatment of Prisoners Under International Law*, (2d ed. 2002)

Selected International Human Rights Documents

These documents are probably not available in your prison law library. However, if you know someone outside of prison who has access to the Internet, they can obtain these documents at the University of Minnesota Human Rights website: <http://www1.umn.edu/humanrts/>

Convention Against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment

International Covenant on Civil and Political Rights; and the *International Convention on the Elimination of All Forms of Racial Discrimination*

International Convention on the Elimination of All Forms of Racial Discrimination

Standard Minimum Rules for the Treatment of Prisoners

Basic Principles for the Treatment of Prisoners

Body of Principles for the Protection of All Persons under Any Form of Detention or Imprisonment

United Nations Rules for the Protection of Juveniles Deprived of their Liberty

United Nations Standard Minimum Rules for the Administration of Juvenile Justice

You may also want to try writing to Human Rights Watch, an organization that constantly monitors the conditions in prisons and publishes reports on prisons. They answer mail from prisoners, and they also send free reports that you can use to support your legal claims.

U.S. Program Associate
Human Rights Watch
350 5th Avenue, 34th Floor
New York, New York 10118

APPENDIX H: List of District Courts

You have already learned that the Federal judiciary is broken into districts. Some states have more than one district, and, confusingly, some districts also have more than one division, or more than one courthouse. We have compiled the following list of District Courts to help you figure out where to send your complaint. Find your state in the following list, and then look for the county your prison is in. Under the name of your county, you will find the address of the District Court where you should send your complaint. All special instructions are in *italics*.

ALABAMA (11th Circuit)

Northern District of Alabama: Counties: Bibb, Blount, Calhoun, Cherokee, Clay, Cleburne, Colbert, Cullman, DeKalb, Etowah, Fayette, Franklin, Greene, Jackson, Lamar, Lauderdale, Lawrence, Limestone, Madison, Marion, Marshall, Morgan, Pickens, Randolph, Saint Clair, Shelby, Sumter, Talladega, Tuscaloosa, Walker, Winston

United States District Court
Hugo L. Black U. S. Courthouse
1729 Fifth Avenue North
Birmingham, AL 35203

Middle District of Alabama

The United States District Court for the Middle District of Alabama has three divisions:

The Northern Division: Autauga, Barbour, Bullock, Butler, Chilton, Coosa, Covington, Crenshaw, Elmore, Lowndes, Montgomery, and Pike.

The Southern Division: Coffee, Dale, Geneva, Henry, and Houston.

The Eastern Division: Chambers, Lee, Macon, Randolph, Russell, and Tallapoosa.

All official papers for all the divisions should be sent to:

Ms. Debra Hackett
Clerk of the Court
One Church Street
Montgomery, AL 36104

Southern District of Alabama: Baldwin, Choctaw, Clarke, Conception, Dallas, Escambia, Hale, Marengo, Mobile, Monroe, Perry, Washington, Wilcox.

U.S. Courthouse
143 St. Joseph Street
Mobile, AL 36602

ALASKA (9th Circuit)

District of Alaska

Documents for cases in any county in Alaska may be filed in Anchorage, or in the divisional office where the case is located (addresses below).

U.S. District Court Clerk's Office 222 W. 7th Avenue, #4 Anchorage, AK 99513	U.S. District Court 101 12th Ave, Rm332 Fairbanks, AK 99701
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U.S. District Court 101 12th Avenue Room 332 Fairbanks, AK 99701	U.S. District Court PO Box 020349 709 W. 9th Ave, R 979 Juneau, AK 99802
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U.S. District Court 648 Mission Street Room 507 Ketchikan, AK 99901	U.S. District Court Front Street PO Box 130 Nome, AK 99762
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ARIZONA (9th Circuit)

District of Arizona – *The District of Arizona covers the entire state, but it is divided into three divisions with the following counties:*

Phoenix Division: Maricopa, Pinal, Yuma, La Paz, Gila
Prescott Division: Apache, Navajo, Coconino, Mohave, Yavapai

You should send all documents for cases in the Phoenix OR the Prescott division to the Phoenix Courthouse, at:

Sandra Day O'Connor U.S. Courthouse
401 West Washington Street, Suite 130, SPC 1
Phoenix, AZ 85003

Tucson Division: Pima, Cochise, Santa Cruz, Graham, Greenlee

Send all documents for cases in the Tucson Division to Tucson, at:

Evo A. DeConcini U.S. Courthouse
405 West Congress Street, Suite 1500
Tucson AZ 85701

ARKANSAS (8th Circuit)

Eastern District of Arkansas – *has five divisions.*

Northern Division 1: Cleburne, Fulton, Independence, Iard, Jackson, Sharp, Stone

Eastern Division 2: Cross, Lee, Monroe, Phillips, St. Francis and Woodruff

Western Division 4: Conway, Faulkner, Lonoke, Perry, Pope, Prairie, Pulaski, Saline, Van Buren, White, Yell

Pine Bluff Division 5: Arkansas, Chicot, Cleveland, Dallas Desha, Drew, Grant, Jefferson and Lincoln
Send documents for cases that arise in any of these four divisions to:

U.S. District Court Clerk's Office
U.S. Post Office & Courthouse
600 West Capitol, #402
Little Rock, AR 72201-3325

Jonesboro Division 3: Clay, Craighead, Crittenden, Greene, Lawrence, Mississippi, Poinsett, Randolph
Send documents for cases in this division to:

U.S. District Court Clerk's Office
P.O. Box 7080
Jonesboro, AR 72403

Western District of Arkansas – *Has six divisions. You should send documents to the division where the case arose.*

El Dorado Division 1: Ashley, Bradley, Calhoun, Columbia, Ouachita and Union

U.S. District Court Clerk's Office
205 United States Courthouse & Post Office
P.O. Box 1566
El Dorado, AR 71730-1566

Fort Smith Division 2: Crawford, Franklin, Johnson, Logan, Polk, Scott and Sebastian

U.S. District Court Clerk's Office
1038 Isaac C. Parker Federal Building P.O. Box 1547
Fort Smith, AR 72902-1547

Harrison Division 3: Baxter, Boone, Carroll, Marion, Newton and Searcy

U.S. District Court Clerk's Office
523 Federal Building
35 East Mountain Street
P.O. Box 6420
Fayetteville, AR 72702-6420

Texarkana Division 4: Hempstead, Howard, Lafayette, Little River, Miller, Nevada and Sevier

U.S. District Court Clerk's Office
302 U.S. Post Office and Courthouse
500 State Line Blvd.
P.O. Box 2746
Texarkana, AR 75504-2746

Fayetteville Division 5: Benton, Madison and Washington

U.S. District Court Clerk's Office
523 Federal Building
35 East Mountain Street

P.O. Box 6420
Fayetteville, AR 72702-6420

Hot Springs Division 6: Clark, Garland, Hot Spring, Montgomery and Pike

U.S. District Court Clerk's Office
347 U.S. Post Office and Courthouse
Reserve and Broadway Streets
P.O. Drawer 1
Hot Springs, AR 72902-4143

CALIFORNIA (9th Circuit)

Northern District of California: Alameda, Contra Costa, Del Norte, Humboldt, Lake, Marin, Mendocino, Monterey, Napa, San Benito, San Francisco, San Mateo, Santa Clara, Santa Cruz, Sonoma
There are actually three divisions in the Northern District of California, and there are courthouses in San Francisco, San Jose and Oakland, but all prisoners' civil rights cases should be filed in San Francisco:

U.S. District Courthouse
Clerk's Office
450 Golden Gate Ave., 16th floor
San Francisco, CA 94102

Eastern District of California – *has two divisions. Send you documents to the division where your case arose.*

Fresno Division: Calaveras, Fresno, Inyo, Kern, Kings, Madera, Mariposa, Merced, Stanislaus, Tulare and Tuolumne.

U.S. District Court
1130 O Street
Fresno, CA 93721

Sacramento Division: Alpine, Amador, Butte, Colusa, El Dorado, Glenn, Lassen, Modoc, Mono, Nevada, Placer, Plumas, Sacramento, San Joaquin, Shasta, Sierra, Siskiyou, Solano, Sutter, Tehama, Trinity, Yolo, and Yuba.

U.S. District Court
501 I Street, Suite. 4-401
Sacramento, CA 95814

Central District of California: Los Angeles, Orange County, Riverside, San Bernardino, San Luis Obispo, Santa Barbara, Ventura

U.S. Courthouse
312 N. Spring Street
Los Angeles, CA 90012

Southern District of California: Imperial, San Diego

Office of the Clerk
U.S. District Court
Southern District of California

880 Front Street, Suite 4290
San Diego, CA 92101-8900

COLORADO (10th Circuit)

District of Colorado – *Send all documents to:*

Clerk's Office

Alfred A. Arraj United States Courthouse Room A-105
901 19th Street
Denver, Colorado 80294-3589

CONNECTICUT (2d Circuit)

District of Connecticut – *there are four different U.S. District Courthouses in the District of Connecticut. You can file your complaint in any of the following locations.*

U.S. Courthouse 141 Church Street New Haven, CT 06510	U.S. Courthouse 450 Main Street Hartford, CT 06103
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U.S. Courthouse 915 Lafayette Boulevard Bridgeport, CT 06604	U.S. Courthouse 14 Cottage Place Waterbury, CT 06702
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DELAWARE (3d Circuit)

District of Delaware

U.S. District Court
844 N. King Street
Lockbox 18
Wilmington, DE 19801

DISTRICT OF COLUMBIA (D.C. Circuit)

District for the District of Columbia

United States District Court
for the District of Columbia
333 Constitution Avenue, N.W.
Washington, D.C. 20001

FLORIDA

Northern District of Florida

There are four divisions in the Northern District of Florida, and you must file your complaint in the division in which your case arose:

Pensacola Division: Escambia, Santa Rosa, Okaloosa and Walton.

U.S. Federal Courthouse
1 North Palafox St.
Pensacola, FL 32502

Panama City Division: Jackson, Holmes, Washington, Bay, Calhoun, and Gulf.

U.S. Federal Courthouse
30 W. Government St.
Panama City, FL 32401

Tallahassee Division: Leon, Gadsden, Liberty, Franklin, Wakulla, Jefferson, Taylor and Madison.

U.S. Federal Courthouse
111 N. Adams Street
Tallahassee, FL 32301

Gainesville Division: Alachua, Lafayette, Dixie, Gilchrist, and Levy.

U.S. Federal Courthouse
401 S.E. First Ave. Rm. 243
Gainesville, FL 32601

Middle District of Florida - *There are five divisions in the Middle District of Florida, you should file your case in the division in which your case arose.*

Tampa Division: Hardee, Hernando, Hillsborough, Manatee, Pasco, Pinellas, Polk, Sarasota

Clerk's Office, United States District Court
Sam M. Gibbons US Courthouse
801 N. Florida Avenue, Rm. 218
Tampa, Florida 33602-3800

Ft. Myers Division: Charlotte, Collier, DeSoto, Glades, Hendry, Lee

Clerk's Office, United States District Court
US Courthouse & Federal Building
2110 First Street, Rm. 2-194
Fort Myers, FL 33901-3083

Orlando Division: Brevard, Orange, Osceola, Seminole, Volusia

Clerk's Office, United States District Court
George C. Young US Courthouse
80 N. Hughey Avenue, Rm. 300
Orlando, FL 32801-9975

Jacksonville Division: Baker, Bradford, Clay, Columbia, Duval, Flagler, Hamilton, Nassau, Putnam, St. Johns, Suwanne, Union

Clerk's Office, United States District Court
US Courthouse
Suite 9-150
Jacksonville, FL 32202-4271

Ocala Division: Citrus, Lake, Marion, Sumter
Clerk's Office

United States District Court
Golden-Collum Memorial Federal Building and US
Courthouse
207 N.W. Second Street, Rm. 337
Ocala, FL 34475-6666

Southern District of Florida - *the Southern District of Florida covers the following counties: Broward, Collier, Dade, Glades, Hendry, Highlands, Indian River, Martin, Monroe, Okeechobee, Palm Beach, St. Lucie. There are five divisions in the Southern District of Florida. You can file your case in any one of them.*

United States District Court Clerks Office
299 East Broward Boulevard Room 108
Fort Lauderdale, FL 33301

United States District Court Clerks Office
300 South Sixth Street
Fort Pierce, FL 34950

United States District Court Clerks Office
301 Simonton Street
Key West, FL 33040

United States District Court Clerks Office
301 North Miami Avenue Room 150
Miami, FL 33128

United States District Court Clerks Office
701 Clematis Street Room 402
West Palm Beach, FL 33401

GEORGIA (11th Circuit)

Northern District of Georgia - *covers the following counties: Banks, Barrow, Bartow, Carroll, Catoosa, Chattooga, Cherokee, Clayton, Cobb, Coweta, Dade, Dawson, DeKalb, Douglas, Fannin, Fayette, Floyd, Forsyth, Fulton, Gilmer, Gordon, Gwinnett, Habersham, Hall, Haralson, Heard, Henry, Jackson, Lumpkin, Meriwether, Murray, Newton, Paulding, Pickens, Pike, Polk, Rabun, Rockdale, Spalding, Stephens, Towns, Troup, Union, Walker, White, Whitfield*

There are four different Divisions in the Northern District of Georgia, but all prisoners should file their 1983 cases at the following main location:

U.S. Federal Courthouse
111 N. Adams Street
Tallahassee, FL 32301

Middle District of Georgia - *The Middle District of Georgia is divided into six divisions. You can file your case in any division where you are, where the defendant is, or where the claim arose.*

Albany Division: Baker, Ben Hill, Calhoun, Crisp, Dougherty, Early, Lee, Miller, Mitchell, Schley, Sumter, Terrell, Turner, Worth, Webster

U.S. District Court
Clerk's Office
P.O. Box 1906
Albany, GA 31702

Athens Division: Clarke, Elbert, Franklin, Greene, Hart, Madison, Morgan, Oconee, Oglethorpe, Walton

U.S. District Court
Clerk's Office
P.O. Box 1106
Athens, GA 30603

Columbus Division: Chattahoochee, Clay, Harris, Marion, Muscogee, Quitman, Randolph, Stewart, Talbot, Taylor

U.S. District Court
Clerk's Office
P.O. Box 124
Columbus, GA 31902

Macon Division: Baldwin, Bibb, Bleckley, Butts, Crawford, Dooly, Hancock, Houston, Jasper, Jones, Lamar, Macon, Monroe, Peach, Putnam, Twiggs, Upson, Washington, Wilcox, Wilkinson

U.S. District Court
Clerk's Office
P.O. Box 128
Macon, GA 31202

Thomasville Division: Brooks, Colquitt, Decatur, Grady, Seminole, Thomas.

Thomasville is not staffed, so file all complaints for the Thomasville Division in the Valdosta Courthouse, address below.

Valdosta Division: Berrien, Clinch, Cook, Echols, Irwin, Lanier, Lowndes, Tift

U.S. District Court
Clerk's Office
P.O. Box 68
Valdosta, GA 31601

Southern District of Georgia - *The Southern District of Georgia consists of six divisions. You can bring your case in the division where the defendant lives or the actions occurred.*

Augusta Division: Burke, Columbia, Glascock, Jefferson, Lincoln, McDuffie, Richmond, Taulferro, Warren, Wilkes

Dublin Division: Dodge, Johnson, Laurens, Montgomery, Telfair, Treutlen, Wheeler

All cases in the Augusta and Dublin divisions should be filed at:

Clerk's Office, U.S. Courthouse
500 East Ford Street
Augusta, GA 30901

Savannah Division: Bryan, Chatham, Effingham, Liberty

Waycross Division: Atkinson, Bacon, Brantley, Charlton, Coffee, Pierce, Ware

Statesboro Division: Bulloch, Candler, Emanuel, Evans, Jenkins, Screven, Toombs, Tatnall
All cases in Savannah, Waycross and Statesboro divisions should be filed in:

Clerk's Office, U.S. Courthouse
125 Bull Street, Room 304
Savannah, GA 31401

Brunswick Division: Appling, Glynn, Jeff Davis, Long, McIntosh, Wayne
All cases in the Brunswick Division should be filed in:

Clerk's Office, U.S. Courthouse
801 Gloucester Street, Suite 220
Brunswick, GA 31520

GUAM (9th Circuit)
District of Guam

U.S. Courthouse, 4th floor
520 West Soledad Avenue
Hagåtña, Guam 96910

HAWAII (9th Circuit)
District of Hawaii

U.S. Courthouse
300 Ala Moana Blvd., Room C338
Honolulu, HI 96813

IDAHO (9th Circuit)
District of Idaho - *There are four divisions in the District of Idaho, but you can file your case in any of the following divisions:*

Southern Division: Ada, Adams, Boise, Canyon, Elmore, Gem, Owyhee, Payette, Valley, Washington

James A McClure Federal Building and United States Courthouse
550 W. Fort St.
Boise, ID 83724

Northern Division: Benewah, Bonner, Boundary, Kootenai, Shoshone

U.S. Courthouse
205 N 4th St - Rm 202
Coeur d'Alene, ID 83814

Central Division: Clearwater, Idaho, Latah, Lewis, Nez Perce

U.S. Courthouse
220 E 5th St - Rm 304
Moscow, ID 83843

Eastern Division: Bannock, Bear Lake, Bingham, Blaine, Bonneville, Butte, Camas, Caribou, Cassia, Clark, Custer,

Franklin, Fremont, Gooding, Jefferson, Jerome, Lincoln, Lemhi, Madison, Minidoka, Oneida, Power, Teton, Twin Falls

U.S. Courthouse
801 E Sherman St.
Pocatello, ID 83201

ILLINOIS (7th Circuit)
Northern District of Illinois - *There are two divisions in the Northern District of Illinois. You can send your complaint to either division, but you should write on the complaint the name of the division in which your case arose.*

Western Division: Boone, Carroll, DeKalb, Jo Davies, Lee, McHenry, Ogle, Stephenson, Whiteside, Winnebago

United States Courthouse
211 South Court Street
Rockford, Illinois 61101

Eastern Division: Cook, Dupage, Grundy, Kane, Kendall, Lake, LaSalle, Will

Everett McKinley Dirksen Building
219 South Dearborn Street
Chicago, Illinois 60604

Central District of Illinois – *There are four divisions in the Central District of Illinois. You must file your case in the division in which the claim arose.*

Peoria Division: Bureau, Fulton, Hancock, Knox, Livingston, Marshall, McDonough, McLean, Pedria, Putnam, Stark, Tazewell, Woodford

309 U.S. Courthouse
100 N.E. Monroe Street
Peoria IL 61602

Rock Island Division: Henderson, Henry, Mercer, Rock Island, Warren

40 U.S. Courthouse
211 19th Street
Rock Island IL 61201

Springfield Division: Adams, Brown, Cass, Christian, DeWitt, Greene, Logan, Macoupin, Mason, Menard, Montgomery, Pike Calhoun, Sangamon, Schuyler, Scott, Shelby

151 U.S. Courthouse
600 E. Monroe Street
Springfield IL 62701

Urbana Division: Champaign, Coles, Douglas, Edgar, Ford, Iroquois, Kankakee, Macon, Moultrie, Piatt

218 U.S. Courthouse
201 S. Vine Street
Urbana IL 61802

Southern District of Illinois: Alexander, Bond, Calhoun, Clark, Clay, Clinton, Crawford, Cumberland, Edwards, Effingham, Fayette, Franklin, Gallatin, Hamilton, Hardin, Jackson, Jasper, Jefferson, Jersey, Johnson, Lawrence, Madison, Marion, Marshall, Massac, Monroe, Perry, Pope, Pulaski, Randolph, Richland, St. Clair, Saline, Union, Wabash, Washington, Wayne, White, Williamson

There are two courthouse locations in the Southern District of Illinois, but prisoners can file cases in either one.

U.S. Courthouse 301 West Main Street Benton, IL 62812	U.S. Courthouse 750 Missouri Avenue East St. Louis, IL 62201
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INDIANA (7th Circuit)

Northern District of Indiana – *There are four divisions in the Northern District of Indiana. You can file in the division where your claim arose.*

Fort Wayne Division: Adams, Allen, Blackford, DeKalb, Grant, Huntington, Jay, LaGrange, Noble, Steuben, Wells and Whitley counties.

U.S. Courthouse
1300 S. Harrison St.
Fort Wayne, IN 46802

Hammond Division: Lake and Porter counties

U.S. Courthouse
5400 Federal Plaza
Hammond, IN 46320

Lafayette Division: Benton, Carroll, Jasper, Newton, Tippecanoe, Warren and White counties

U.S. Courthouse
230 N. Fourth St.
Lafayette, IN 47901

South Bend Division: Cass, Elkhart, Fulton, Kosciusko, LaPorte, Marshall, Miami, Pulaski, St. Joseph, Starke and Wabash Counties

U.S. Courthouse
204 S Main St
South Bend, IN 46601

Southern District of Indiana – *There are four divisions in the Southern District of Indiana. File where your claim arose.*

Indianapolis Division: Bartholomew, Boone, Brown, Clinton, Decatur, Delaware, Fayette, Fountain, Franklin,

Hamilton, Hancock, Hendricks, Henry, Howard, Johnson, Madison, Marion, Monroe, Montgomery, Morgan, Randolph, Rush, Shelby, Tipton, Union, Wayne

Birch Bay Federal Building and United States Courthouse
46 East Ohio Street, Room 105
Indianapolis, IN 46204

Terre Haute Division: Clay, Greene, Knox, Owen, Parke, Putnam, Sullivan, Vermillion, Vigo

207 Federal building
30 North Seventh Street
Terre Haute IN 47808

Evansville Division: Daviess, Dubois, Gibson, Martin, Perry, Pike, Posey, Spencer, Vanderburgh, Warrick

304 Federal Building
101 Northwest MLK Boulevard
Evansville, IN 47708

New Albany Division: Clark, Crawford, Dearborn, Floyd, Harrison, Jackson, Jefferson, Jennings, Lawrence, Ohio, Orange, Ripley, Scott, Switzerland, Washington

210 Federal Building
121 West Spring Street
New Albany, IN 47150

IOWA (8th Circuit)

Northern District of Iowa – *There are four different divisions in the Northern District of Iowa, and two different locations to file papers.*

Cedar Rapids Division: Benton, Cedar, Grundy, Hardin, Iowa, Jones, Linn, Tama,

Eastern Division: Allamakee, Blackhawk, Bremer, Buchanan, Chickasaw, Clayton, Delaware, Dubuque, Fayette, Floyd, Howard, Jackson, Mitchell, Winneshiek
Cases arising in either the Cedar Rapids or the Eastern Division should be filed with the clerk of the court at the Cedar Rapids location:

U.S. District Court for the Northern District of Iowa
PO Box 74710
Cedar Rapids, IA 52407-4710

Western Division: Buena Vista, Cherokee, Clay, Crawford, Dickinson, Ida, Lyon, Monona, O'Brien, Osceola, Plymouth, Sac, Sioux, Woodbury

Central Division: Butler, Calhoun, Carroll, Cerro Gordo, Emmet, Franklin, Hamilton, Hancock, Humboldt, Kossuth, Palo Alto, Pocahontas, Webster, Winnebago, Worth, Wright,
Cases arising in the Western or Central Division should be filed in Sioux City:

US District Court for the Northern District of Iowa
320 Sixth Street
Sioux City, IA 51101

Southern District of Iowa – *There are three different divisions in the Southern District of Iowa, and you should file your case at the division in which your claims arose.*

Central Division: Adaire, Adams, Appanoose, Boone, Clarke, Dallas, Davis, Decatur, Greene, Guthrie, Jasper, Jefferson, Keokuk, Lucas, Madison, Mahaska, Marion, Marshall, Monroe, Polk, Poweshiek, Ringgold, Story, Taylor, Union, Wapello, Warren, Wayne

U.S. Courthouse
123 E. Walnut St., Room 300
P. O. Box 9344
Des Moines, IA 50306-9344

Western Division: Audubon, Cass, Fremont, Harrison, Mills, Montgomery, Page, Pottawattamie, Shelby

Clerk, U. S. District Court
6th & Broadway, Room 313
P. O. Box 307
Council Bluffs, IA 51502

Davenport Division: Clinton, Des Moines, Henry, Johnson, Lee, Louisa, Muscatine, Scott, Van Buren, Washington

Clerk, U. S. District Court
211 19th Street
Rock Island, IL 61201

KANSAS (10th Circuit)

District of Kansas – *You can file your case at any of the following courthouses.*

500 State Ave 259 U.S. Courthouse Kansas City, Kansas 66101	444 S.E. Quincy 490 U.S. Courthouse Topeka, Kansas 66683
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401 N. Market
204 U.S. Courthouse
Wichita, Kansas 67202

KENTUCKY (6th Circuit)

Eastern District of Kentucky – *The Eastern District of Kentucky has several divisions, but you can file all pleadings in the main office. The District includes the following counties: Anderson, Bath, Bell, Boone, Bourbon, Boyd, Boyle, Bracken, Breathitt, Campbell, Carroll, Carter, Clark, Clay, Elliott, Estill, Fayette, Fleming, Floyd, Franklin, Gallatin, Garrard, Grant, Greenup, Harlan, Harrison, Henry, Jackson, Jessamine, Johnson, Kenton, Knott, Knox, Laurel, Lawrence, Lee, Leslie, Letcher, Lewis, Lincoln, McCreary, Madison, Magoffin, Martin, Mason, Menifee, Mercer, Montgomery, Morgan, Nicholas, Owen, Owsley, Pendleton, Perry, Pike, Powell, Pulaski,*

Robertson, Rockcastle, Rowan, Scott, Shelby, Trimble, Wayne, Whitley, Wolfe, Woodford.

Leslie G. Whitmer, Clerk
101 Barr St. Room 206
P.O. Drawer 3074
Lexington, KY 40588

Western District of Kentucky – *The Western District of Kentucky has several divisions, but you can file at any of the following locations.*

Bowling Green Division: Adair, Allen, Barren, Butler, Casey, Clinton, Cumberland, Edmonson, Green, Hart, Logan, Metcalf, Monroe, Russell, Simpson, Taylor, Todd, Warren

Clerks Office
241 East Main Street, Suite 120
Bowling Green, KY 42101-2175

Louisville Division: Breckinridge, Bullitt, Hardin, Jefferson, Larue, Marion, Meade, Nelson, Oldham, Spencer, Washington

Clerks Office
601 W. Broadway, Rm 106
Gene Snyder Courthouse
Louisville, KY 40202

Owensboro Division: Daviess, Grayson, Hancock, Henderson, Hopkins, McLean, Muhlenberg, Ohio, Union, Webster

Clerks Office
423 Frederica Street, Suite 126
Owensboro, KY 42301-3013

Paducah Division: Ballard, Caldwell, Calloway, Carlisle, Christian, Crittenden, Fulton, Graves, Hickman, Livingston, Lyon, McCracken, Marshall, Trigg

Clerks Office
501 Broadway, Suite 127
Paducah, KY 42001-6801

LOUISIANA (5th Circuit)

Eastern District of Louisiana – *This district has several divisions, but all documents may be filed in New Orleans or Houma. The Eastern District of Louisiana includes the following counties: Assumption, Jefferson, Lafourche, Orleans, Plaquemines, Saint Bernard, Saint Charles, Saint James, Saint John the Baptist, Saint Tammany, Tangipahoa, Terrebonne, Washington.*

U.S. District Court 500 Camp Street, Room C-151 New Orleans, LA 70130	U.S. District Court 8046 Main St. Houma, LA 70360
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Middle District of Louisiana – *There is only one courthouse in the Middle District of Louisiana, and it*

covers the following counties: Ascension, East Baton Rouge, East Feliciana, Iberville, Livingston, Pointe Coupee, Saint Helena, West Baton Rouge, West Feliciana.

U.S. District Court
777 Florida Street, Suite 139
Baton Rouge, LA 70801

Western District of Louisiana – *There are several divisions in the Western District, but all pleadings should be filed at the below address. The district includes the following counties:* Acadia, Allen, Avoyelles, Beauregard, Bienville, Bossier, Caddo, Calcasieu, Caldwell, Cameron, Catahoula, Claiborne, Concordia, Jefferson Davis, De Soto, East Carroll, Evangeline, Franklin, Grant, Iberia, Jackson, Lafayette, La Salle, Lincoln, Madison, Morehouse, Natchitoches, Ouachita, Rapides, Red River, Richland, Sabine, Saint Landry, Saint Martin, Saint Mary, Tensas, Union, Vermilion, Vernon, Webster, West Carroll, Winn.

Robert H. Shemwell, Clerk
300 Fannin St., Ste. 1167
Shreveport, LA 71101-3083

MAINE (1st Circuit)

District of Maine – *There are two divisions in Maine, you should file in the appropriate division, as explained below.*

Bangor Division: Arronstrook, Franklin, Hancock, Kennebec, Penobscot, Piscataquis, Somerset, Waldo, Washington. *Cases from one of these counties, file at:*

Clerk, U.S. District Court
202 Harlow Street, Room 357
P.O. Box 1007
Bangor, Maine 04330

Portland Division: Androscoggin, Cumberland, Knox, Lincoln, Oxford, Sagadahoc, York. *Cases that arise in these counties should be filed at the Portland Courthouse, except if you are in prison at Thomaston or Warren, in which case you should file at the above Bangor location,*

Clerk, U.S. District Court
156 Federal Street
Portland, Maine 04101

MARYLAND (4th Circuit)

District of Maryland – *There are two divisions in the District of Maryland, and you can file in either location.*

U.S. Courthouse 101 W. Lombard Street Baltimore, MD 21201	U.S. Courthouse 6500 Cherrywood Lane Greenbelt, MD 20770
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MASSACHUSETTS (1st Circuit)

District of Massachusetts – *There are three divisions in the District of Massachusetts.*

Eastern Division: Barnstable, Bristol, Dukes, Essex, Middlesex, Nantucket, Norfolk, Plymouth, Suffolk

John Joseph Moakley
United States Courthouse
1 Courthouse Way – Suite 2300
Boston, MA 02210

Central Division: Worcester County

Harold D. Donohue Federal Building & Courthouse
595 Main Street – Rm 502
Worcester, MA 01608

Western Division: Berkshire, Franklin, Hampden, Hampshire

Federal Building & Courthouse
1550 Main Street
Springfield, MA 01103

MICHIGAN (6th Circuit)

Eastern District of Michigan – *There are several divisions in this district, but you can file in whichever courthouse you want. The Eastern District of Michigan includes the following counties:* Alcona, Alpena, Arenac, Bay, Cheboygan, Clare, Crawford, Genesee, Gladwin, Gratiot, Huron, Iosco, Isabella, Jackson, Lapeer, Lenawee, Livingston, Macomb, Midland, Monroe, Montmorency, Oakland, Ogemaw, Oscoda, Otsego, Presque Isle, Roscommon, Saginaw, Saint Clair, Sanilac, Shiawassee, Tuscola, Washtenaw, Wayne.

U.S. District Courthouse 200 E. Liberty Street Ann Arbor, MI 48104	U.S. District Courthouse 1000 Washington Ave., R. 304 P.O. Box 913 Bay City, Michigan 48707
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Theodore Levin U.S. Courthouse 231 W. Lafayette Blvd. Detroit, Michigan 48226	U.S. District Courthouse 600 Church Street Flint, Michigan 48502
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United States District Courthouse
526 Water Street
Port Huron, Michigan 48060

Western District of Michigan – *there is a Northern and a Southern Division in the Western District of Michigan, but you can file your complaint at the headquarters in Grand Rapids. The Western District includes the following counties:* Alger, Allegan, Antrim, Baraga, Barry, Benzie, Berrien, Branch, Calhoun, Cass, Charlevoix, Chippewa, Clinton, Delta, Dickinson, Eaton, Emmet, Gogebic, Grand Traverse, Hillsdale, Houghton, Ingham, Ionia, Iron, Kalamazoo, Kalkaska, Kent, Keweenaw, Lake, Leelanau, Luce, Mackinac, Manistee, Marquette, Mason, Mecosta, Menominee, Missaukee, Montcalm, Muskegon, Newaygo, Oceana, Ontonagon, Osceola, Ottawa, Saint Joseph, Schoolcraft, Van Buren, Wexford.

United States District Court
Western District of Michigan

399 Federal Building
110 Michigan St NW
Grand Rapids, MI 49503

MINNESOTA (8th Circuit)

District of Minnesota – *There are several different courthouses in the District of Minnesota, and you can file in whichever one you want.*

202 U.S. Courthouse 700 Federal Building
300 S. 4th Street 316 North Robert St.
Minneapolis, MN 55415 St. Paul, MN 55101

417 Federal Building 205 USPO Building
515 W. 1st Street 118 S. Mill Street
Duluth, MN 55802-1397 Fergus Falls, MN 56537

MISSISSIPPI (5th Circuit)

Northern District of Mississippi – *There are four divisions in the Northern District of Mississippi, and three courthouses where you can file papers.*

Aberdeen Division: Alcorn, Attala, Chickasaw, Choctaw, Clay, Itawamba, Lee, Lowndes, Monroe, Oktibbeha, Prentiss, Tishomingo, Winston. *In these counties, file at:*

Room 310 Federal Building
301 West Commerce Street
P.O. Box 704
Aberdeen, Mississippi 39730

Greenville Division: Carroll, Humphreys, Leflore, Sunflower, Washington. *In these counties, file at:*

U.S. District Court
305 Main Street, Room 329
Greenville, Mississippi 38701-4006

Delta Division: Bolivar, Coahoma, DeSoto, Panola, Quitman, Tallahatchie, Tate, Tunica
Western Division: Benton, Calhoun, Grenada, Lafayette, Marshall, Montgomery, Pontotoc, Tippah, Union, Webster, Yalobusha. *Prisoners in the Delta OR Western Division, file at:*

Room 369 Federal Building
911 Jackson Avenue
Oxford, MS 38655

Southern District of Mississippi – *There are three court locations in the Southern District of Mississippi, but you can file your case in the Jackson Courthouse. The District covers the following counties: Adams, Amite, Claiborne, Clarke, Copiah, Covington, Forrest, Franklin, George, Greene, Hancock, Harrison, Hinds, Holmes, Issaquena, Jackson, Jasper, Jefferson, Jefferson Davis, Jones, Kemper, Lamar, Lauderdale, Lawrence, Leake, Lincoln, Madison, Marion, Nashoba, Newton, Noxubee, Pearl River, Perry, Pike, Rankin, Scott, Sharkey, Simpson,*

Smith, Stone, Walthall, Warren, Wayne, Wilkinson, Yazoo.

U. S. District Court
245 East Capitol Street
Suite 316
Jackson, MS 39201

MISSOURI (8th Circuit)

Eastern District of Missouri – *There are three divisions in the Eastern District of Missouri, and you should file based on what county your prison is in.*

Eastern Division: Crawford, Dent, Franklin, Gasconade, Iron, Jefferson, Lincoln, Maries, Phelps, Saint Charles, Saint Francois, Sanit Genevieve, Saint Louis, Warren, Washington, City of St. Louis
Northern Division: Adair, Audrain, Chariton, Clark, Knox, Lewis, Linn, Marion, Monroe, Montgomery, Pike, Ralls, Randolph, Schuyler, Scotland, Shelby
Eastern or Northern Division, file at:

Thomas F. Eagleton Courthouse
111 South 10th Street, Suite 3.300
St. Louis, MO 63102

Southeastern Division: Bollinger, Butler, Cape Girardeau, Carter, Dunklin, Madison, Mississippi, New Madrid, Pemiscot, Perry, Reynolds, Ripley, Scott, Shannon, Stoddard, Wayne

U.S. Courthouse
339 Broadway
Cape Girardeau, MO 63701

Western District of Missouri – *There are several division in the Western District of Missouri, but prisoners from all counties in the district can file their complaint in Kansas City. The District covers the following counties: Andrew, Atchison, Barry, Barton, Bates, Benton, Boone, Buchanan, Caldwell, Callaway, Camden, Carroll, Cass, Cedar, Christian, Clay, Clinton, Cole, Cooper, Dade, Dallas, Daviess, DeKalb, Douglas, Gentry, Greene, Grundy, Harrison, Henry, Hickory, Holt, Howard, Howell, Jackson, Jasper, Johnson, Laclede, Lafayette, Lawrence, Livingston, McDonald, Mercer, Miller, Moniteau, Morgan, Newton, Nodaway, Oregon, Osage, Ozark, Pettis, Platte, Polk, Pulaski, Putnam, Ray, Saint Clair, Saline, Stone, Sullivan, Taney, Texas, Vernon, Webster, Worth, Wright.*

Charles Evans Whittaker Courthouse
400 E. 9th Street
Kansas City, Missouri 64106

MONTANA (9th Circuit)

District of Montana – *There are several divisions in the District of Montana, but all prisoners can send their complaint to the Billings Courthouse.*

Federal Building, Room 5405
316 North 26th Street

Billings, MT 59101

**NEBRASKA (8th Circuit)
District of Nebraska**

Persons in Adams, Antelope, Arthur, Banner, Blaine, Boone, Box Butte, Boyd, Brown, Buffalo Burt, Butler, Cass, Cedar, Chase, Cherry, Cheyenne, Clay, Colfax, Cuming, Custer, Dakota, Dawes, Dawson, Deuel, Dixon, Dundy, Fillmore, Franklin, Frontier, Furnas, Gage, Garden, Garfield, Gosper, Greeley, Hall, Hamilton, Harlan, Hayes, Hitchcock, Holt, Hooker, Howard, Jefferson, Johnson, Kearney, Keith, Keya Paha, Kimball, Knox, Lancaster, Lincoln, Logan, Loup, Madison, McPherson, Merrick, Morrill, Nance, Nemaha, Nuckolls, Otoe, Pawnee, Phelps, Pierce, Platte, Polk, Red Willow, Richardson, Rock, Saline, Saunders, Scotts Bluff, Seward, Sheridan, Sherman, Sioux, Stanton, Thayer, Thomas, Thurston, Valley, Wayne, Webster, Wheeler, York counties should file at the following address:

Clerk of the Court
U.S. District Court – Nebraska
PO Box 83468
Lincoln, NE 68501-3468

Persons in Dodge, Douglas, Sarpy, and Washington counties should file at the following address:

Clerk of the Court
U.S. District Court – Nebraska
111 South 18th Plaza
Suite 1152
Omaha, NE 68102

**NEVADA (9th Circuit)
District of Nevada**

Persons in Carson City, Churchill, Douglas, Elko, Eureka, Humboldt, Lander, Lyon, Mineral, Pershing, Storey, Washoe and White Pine Counties should file at the following address:

Clerk of the Court
U.S. District Court of Nevada,
Northern Division
400 S. Virginia St.
Reno, NV 89501

Persons in Clark, Esmeralda, Lincoln and Nye Counties should file at the following address:

Clerk of the Court
U.S. District Court of Nevada,
Southern Division
333 S. Las Vegas Blvd.
Las Vegas, NV 89101

**NEW HAMPSHIRE (1st Circuit)
District of New Hampshire**

Clerk of the Court
U.S. District Court – New Hampshire
Warren B. Rudman U.S. Courthouse
55 Pleasant Street, Room 110
Concord, NH 03301-3941

**NEW JERSEY (3d Circuit)
District of New Jersey**

Martin Luther King U.S. Courthouse
50 Walnut Street, Rm. 4015
Newark, NJ 07101

**NEW MEXICO (10th Circuit)
District of New Mexico**

U.S. District Courthouse
33 Lomas N.W.
Albuquerque, NM 87102

NEW YORK (2d Circuit)

Northern District of New York: Albany, Broome, Cayuga, Chenango, Clinton, Columbia, Cortland, Delaware, Essex, Franklin, Fulton, Greene, Hamilton, Herkimer, Jefferson, Lewis, Madison, Montgomery, Oneida, Onondaga, Oswego, Otsego, Rensselaer, Saratoga, Schenectady, Schoharie, St. Lawrence, Tioga, Tompkins, Ulster, Warren, and Washington counties *should file at the following address:*

United States District Court for the
Northern District of New York
U.S. Courthouse & Federal Bldg.
P.O. Box 7367
100 South Clinton Street
Syracuse, NY 13261-7367

Southern District of New York: Bronx, Dutchess, New York, Orange, Putnam, Rockland, Sullivan, and Westchester counties *should file at the following address:*

United States District Court for the
Southern District of New York
Daniel Patrick Moynihan United States Courthouse
500 Pearl Street
New York, NY 10007-1312

Eastern District of New York: Kings, Nassau, Queens, Richmond, and Suffolk counties *should file at the following address:*

U. S. District Court
Eastern District of New York
225 Cadman Plaza East
Brooklyn, New York 11201

Western District of New York:

Buffalo Division: Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans and Wyoming counties *should file at the following address*:

United States District Court for the
Western Division of New York
Office of the Clerk
304 United States Courthouse
68 Court Street
Buffalo, New York 14202

Rochester Division: *Persons in* Chemung, Livingston, Monroe, Ontario, Schuyler, Seneca, Steuben, Wayne and Yates counties *should file at the following address*:

United States District Court for the
Western Division of New York
Office of the Clerk
2120 United States Courthouse
100 State Street
Rochester, New York 14614-1387

NORTH CAROLINA (4th Circuit)

Eastern District of North Carolina: Beaufort, Betrie, Bladen, Brunswick, Camden, Carteret, Chowan, Columbus, Craven, Cumberland, Currituck, Dare, Duplin, Edgecombe, Franklin, Gates, Granville, Greene, Halifax, Harnett, Hertford, Hyde, Johnston, Jones, Lenoir, Martin, Nash, New Hanover, Northampton, Onslow, Pamlico, Pasquotank, Pender, Perquimans, Pitt, Robeson, Sampson, Tyrell, Vance, Wake, Warren, Washington, Wayne, and Wilson counties *in North Carolina should file at the following address*:

Clerk of the Court
United States District Court for the
Eastern District of North Carolina
Terry Sanford Federal Building and Courthouse
310 New Bern Avenue
Raleigh, North Carolina 27601

Middle District of North Carolina: Alamance, Alleghany, Ashe, Cabarrus, Caswell, Chatham, Davidson, Davie, Durham, Forsyth, Guilford, Hoke, Lee, Montgomery, Moore, Orange, Person, Randolph, Richmond, Rockingham, Rowan, Scotland, Stanly, Stokes, Surry, Watauga, and Yadkin counties *should file at the following address*:

Office of the Clerk,
U.S. District Court,
Middle District of North Carolina,
P.O. Box 2708,
Greensboro, NC 27402-2708

Western District of North Carolina

Asheville Division: *Persons in* Haywood Madison, Yancey, Watauga, Avery, Buncombe, McDowell, Burke, Transylvania, Henderson, Polk, Rutherford, Cleveland,

Cherokee, Clay, Graham, Jackson, Macon and Swain counties in the Western District of North Carolina *should file at the following address*:

U.S. District Court
100 Otis St.
Asheville, NC 28801

Charlotte Division *Persons in* Gaston, Mecklenburg, Union, and Anson *should file their cases at the following address*:

U.S. District Court
Room 212
401 W. Trade St.
Charlotte, NC 28202

Statesville Division: *Persons in* Watauga, Ashe, Alleghany, Caldwell, Wilkes, Alexander, Iredell, Catawba, and Lincoln counties *should file at the following address*:

U.S. District Court
200 W. Broad St.
Statesville, NC 28677

NORTH DAKOTA (8th Circuit) District of North Dakota

U.S. District Court
220 East Rosse Avenue
PO Box 1193
Bismarck, ND 58502

NORTHERN MARIANA ISLANDS (9th Circuit) District for the Northern Marina Islands

U.S. District Court for the Northern Mariana Islands
2nd Floor, Horiguchi Building, Garapan
P.O. Box 500687
Saipan, MP 96950 USA

OHIO (6th Circuit) Northern District of Ohio

Eastern Division: Ashland, Ashtabula, Carroll, Clumbiana, Crawford, Cuyahoga, Geauga, Holmes, Lake, Lorain, Mahoning, Medina, Portage, Richland, Stark, Summit, Trumbull, Tuscarawas, and Wayne counties
File in one of the following three locations:

U.S. District Court for the Northern District of Ohio 2 South Main Street Akron, OH 44308	U.S. District Court for the Northern District of Ohio 801 West Superior Avenue Cleveland, OH 44113
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United States District Court for the Northern District of Ohio
125 Market Street
Youngstown, OH 44503

Western Division: For persons in Allen, Auglaize, Defiance, Erie, Fulton, Hancock, Hardin, Henry, Huron, Lucas, Marion, Mercer, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, Wood, and Wyandot:

United States District Court for the Northern District of Ohio
1716 Spielbusch Avenue
Toledo, OH 43624

Southern District of Ohio

Persons in Athens, Belmont, Coschocton, Delaware, Fairfield, Fayette, Franklin, Gallia, Guernsey, Harrison, Hocking, Jackson, Jefferson, Knox, Licking, Logan, Madison, Meigs, Monroe, Morgan, Morrow, Muskingum, Noble, Perry, Pickaway, Pike, Ross, Union, Vinton, and Washington counties *file in*:

United States District Court for the Southern District of Ohio
Joseph P. Kinneary U.S. Courthouse, Room 260
85 Marconi Boulevard
Columbus, OH 43215

Persons in Adams, Brown, Butler, Clermont, Clinton, Hamilton, Highland, Lawrence, Scioto, and Warren counties, *file in*:

United States District Court for the Southern District of Ohio
Potter Stewart U.S. Courthouse, Room 324
100 East Fifth Street
Cincinnati, OH 45202

Persons in Champaign, Clark, Darke, Greene, Miami, Montgomery, Preble, and Shelby counties, *file in*:

United States District Court for the Southern District of Ohio
Federal Building, Room 712
200 West Second Street
Dayton, OH 45402

OKLAHOMA (10th Circuit)

Northern District of Oklahoma: Craig, Creek, Delaware, Mayes, Nowata, Osage, Ottawa, Pawnee, Rogers, Tulsa and Washington counties:

United States District Court for the Northern District of Oklahoma
333 W. 4th St.
Room 411
Tulsa, OK 74103

Eastern District of Oklahoma: Adair, Atoka, Bryan, Carter, Cherokee, Choctaw, Coal, Haskell, Hughes, Johnston, Latimer, Le Flore, Love, Marshall, McCurtain, McIntosh, Murray, Muskogee, Okfuskee, Okmulgee,

Pittsburg, Ponotoc, Pushmataha, Seminole, Sequoyah, Wagoner counties:

United States District Court for the Eastern District of Ohio
101 N. 5th Street
P.O. Box 607
Muskogee, OK 74402-0607

Western District of Oklahoma: Alfalfa, Beaver, Beckham, Blaine, Caddo, Canadian, Cimarron, Cleveland, Comanche, Cotton, Custer, Dewey, Ellis, Garfield, Garvin, Grady, Grant, Greer, Harmon, Harper, Jackson, Jefferson, Kay, Kingfisher, Kiowa, Lincoln, Logan, Major, McClain, Noble, Oklahoma, Payne, Pottawatomie, Roger Mills, Stephens, Texas, Tillman, Washita, Woods, Woodward counties:

United States District Court for the Western District of Oklahoma
200 NW 4th Street, Room 1210
Oklahoma City, OK 73102

OREGON (9th Circuit) District of Oregon

Portland Division: Persons in Baker, Clackamas, Clatsop, Columbia, Crook, Gilliam, Grant, Harney, Hood River, Jefferson, Malheur, Morrow, Multnomah, Polk, Sherman, Tillamook, Umatilla, Union, Wallowa, Wasco, Washington, Wheeler, and Yamhill counties:

United States District Court for the District of Oregon
Mark O. Hatfield U.S. Courthouse, Room 740
1000 S.W. Third Avenue
Portland, OR 97204

Eugene Division: Persons in Benton, Coos, Deschutes, Douglas, Lane, Lincoln, Linn, and Marion counties:

United States District Court for the District of Oregon,
United States Courthouse, Room 100
211 E. Seventh Avenue
Eugene, OR 97401

Medford Division: Persons in Curry, Jackson, Josephine, Klamath, Lake counties:

United States District Court for the District of Oregon,
James A. Redden U.S. Courthouse, Room 213
310 W. Sixth Avenue
Medford, OR 97501

PENNSYLVANIA (3d Circuit)

Eastern District of Pennsylvania: Persons in Berks, Bucks, Chester, Delaware, Lancaster, Lehigh, Montgomery, Northampton, and Philadelphia counties:

United States District Court for the Eastern District of Pennsylvania

U.S. Courthouse
601 Market Street, Room 2609
Philadelphia, PA 19106-1797

Middle District of Pennsylvania: Persons in Adams, Bradford, Cameron, Carbon, Centre, Clinton, Columbia, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lackawanna, Lebanon, Luzerne, Lycoming, Mifflin, Monroe, Montour, Northumberland, Perry, Pike, Potter, Schuylkill, Snyder, Sullivan, Susquehanna, Tioga, Union, Wayne, Wyoming, York counties:

United States District Court for the
Middle District of Pennsylvania
William J. Nealon Federal Building & U.S. Courthouse
235 N. Washington Ave.
P.O. Box 1148
Scranton, PA 18501

Western District of Pennsylvania

Persons in Allegheny, Armstrong, Beaver, Butler, Clarion, Fayette, Greene, Indiana, Jefferson Lawrence, Mercer, Washington, and Westmoreland counties:

United States District Court for the
Western District of Pennsylvania
P. O. Box 1805
Pittsburgh, PA 15230

Persons in Crawford, Elk, Erie, Forest, McKean, Venango, and Warren counties:

United States District Court for the
Western District of Pennsylvania
P.O. Box 1820
Erie, PA 16507

Persons in Bedford, Blair, Cambria, Clearfield, and Somerset counties:

United States District Court for the
Western District of Pennsylvania
Penn Traffic Building
319 Washington Street
Johnstown, PA 15901

**PUERTO RICO (1st Circuit)
District of Puerto Rico**

Clemente Ruiz-Nazario U.S. Courthouse
& Federico Degetau Federal Building
150 Carlos Chardon Street
Hato Rey, PR 00918

**RHODE ISLAND (1st Circuit)
District of Rhode Island**

United States District Court for the
District of Rhode Island

One Exchange Terrace
Federal Building and Courthouse
Providence, RI 02903

**SOUTH CAROLINA (4th Circuit)
District of South Carolina**

Persons in Aiken, Barnwell, Allendale, Kershaw, Lee, Sumter, Richland, Lexington, Aiken, Barnwell, Allendale, York, Chester, Lancaster, and Fairfield counties

United States District Court for the
District of South Carolina
Matthew J. Perry, Jr. Courthouse
901 Richland Street
Columbia, South Carolina 29201

Persons in Oconee, Pickens, Anderson, Greenville, Laurens, Abbeville, Greenwood, Newberry, McCormick, Edgefield, Saluda, Spartanburg, Union, and Cherokee counties

United States District Court for the
District of South Carolina
Clement F. Haynsworth Federal Building
300 East Washington Street
Greenville, South Carolina 29601

Persons in Chesterfield, Marlboro, Darlington, Dillon, Florence, Marion, Horry, and Williamsburg counties

United States District Court for the
District of South Carolina
McMillan Federal Building
401 West Evans Street
Florence, South Carolina 29501

Persons in Jasper, Hampton, Beaufort Clarendon, Georgetown, Charleston, Berkeley, Dorchester, and Colleton counties

United States District Court for the
District of South Carolina
Hollings Judicial Center
Meeting Street at Broad
Charleston, South Carolina 29401

**SOUTH DAKOTA (8th Circuit)
District of South Dakota**

United States District Court for the
District of South Dakota
Rm 128 United States Courthouse
400 So. Phillips Avenue
Sioux Falls, SD 57104

**TENNESSEE (6th Circuit)
Eastern District of Tennessee**

Greeneville Division: Persons in Carter, Cocke, Greene, Hamblen, Hancock, Hawkins, Johnson, Sullivan, Unicoi and Washington counties:

United States District Court for the Eastern District of Tennessee
220 West Depot Street, Suite 200
Greeneville, TN 37743

Knoxville Division: Persons in Anderson, Blount, Campbell, Claiborne, Grainger, Jefferson, Knox, Loudon, Monroe, Morgan, Roane, Scott, Sevier and Union counties:

United States District Court for the Eastern District of Tennessee
800 Market Street, Suite 130
Knoxville, TN 37902

Chattanooga Division: Persons in Bledsoe, Bradley, Hamilton, McMinn, Marion, Meigs, Polk, Rhea and Sequatchie counties:

United States District Court for the Eastern District of Tennessee
900 Georgia Avenue
Chattanooga, TN 37402

Winchester Division: Persons in Bedford, Coffee, Franklin, Grundy, Lincoln, Moore, Warren and Van Buren counties:

United States District Court for the Eastern District of Tennessee
200 South Jefferson Street
Winchester, TN 37398

Middle District of Tennessee: Persons in Cannon, Cheatham, Clay, Cumberland, Davidson, De Kalb, Dickson, Fentress, Giles, Hickman, Houston, Humphreys, Jackson, Lawrence, Lewis, Macon, Marshall, Maury, Montgomery, Overton, Pickett, Putnam, Robertson, Rutherford, Smith, Stewart, Sumner, Trousdale, Wayne, White, Williamson, Wilson counties:

United States District Court for the Middle District of Tennessee
Nashville Clerk's Office
801 Broadway, Room 800
Nashville, TN 37203

Western District of Tennessee

Persons in Dyer, Fayette, Lauderdale, Shelby, and Tipton counties:

United States District Court for the Western District of Tennessee

Room 242, Federal Building
167 North Main Street
Memphis, TN 38103

Persons in Benton, Carroll, Chester, Crockett, Decatur, Gibson, Hardeman, Hardin, Haywood, Henderson, Henry, Lake, McNairy, Madison, Obion, Perry and Weakley.

United States District Court for the Western District of Tennessee
Room 262, U. S. Courthouse
111 South Highland Avenue
Jackson, TN 38301

TEXAS (5th Circuit) Northern District of Texas

Abilene Division: Persons in Jones, Nolan, Stephens, Throckmorton, Fisher, Haskell, Howard, Shackelford, Stonewall, Taylor, Callahan, Eastland, and Mitchell counties

United States District Court for the Northern District of Texas
341 Pine Street, 2008
Abilene, TX 79601

Amarillo Division: Persons in Carson, Deaf Smith, Gray, Hutchinson, Swisher, Armstrong, Brisco, Castro, Dallam, Hartley, Moore, Ochiltree, Parmer, Roberts, Childress, Donley, Hall, Lipscomb, Oldham, Potter, Wheeler, Collingsworth, Hansford, Hemphill, Randall, and Sherman counties:

United States District Court for the Northern District of Texas
205 E. Fifth Street, 133
Amarillo, TX 79101-1559

Dallas Division: Persons in Ellis, Kaufman, Dallas, Rockwall, Hunt, Johnson, and Navarro counties:

United States District Court for the Northern District of Texas
1100 Commerce St., 1452
Dallas, TX 75242

Fort Worth Division: Persons in Commanche, Perker, Erath, Hood, Tarrant, Wise, Jack, and Palo Pinto counties:

United States District Court for the Northern District of Texas
501 West 10th Street, 310
Fort Worth, TX 76102-3673

Lubbock Division: Persons in Borden, Cochran, Crosby, Hockley, Lynn, Dickens, Gaines, Hale, Lamb, Scurry, Bailey, Garza, Kent, Motley, Yoakum, Dawson, Floyd, Lubbock, and Terry counties:

United States District Court for the
Northern District of Texas
1205 Texas Avenue, C-221
Lubbock, TX 79401-4091

San Angelo Division: Persons in Reagan, Schleicher,
Coke, Concho, Irion, Menard, Sterling, Tom Green,
Brown, Coleman, Mills, Crockett, Glasscock, Runnels, and
Sutton counties:

United States District Court for the
Northern District of Texas
33 E. Twohig Street, 202
San Angelo, TX 76903-6451

Wichita Falls Division: Persons in Archer, Hardeman,
Knox, Montague, Wilbarger, Cottle, Baylor, Clay, King,
Wichita, and Young counties:

United States District Court for the
Northern District of Texas
1000 Lamar Street, 203
Wichita Falls, TX 76301

Eastern District of Texas

Beaumont Division: Persons in Hardin, Jasper, Jefferson,
Liberty, Newton and Orange counties:

United States District Court for the
Eastern District of Texas
300 Willow Street
Beaumont, TX 77701

Marshall Division: Persons in Camp, Cass, Harrison,
Marion, Morris and Upshur counties:

United States District Court for the
Eastern District of Texas
U.S. District Clerk
100 E. Houston, Room 125
Marshall, TX 75670

Sherman Division: Persons in Collin, Cooke, Denton,
Grayson, Delta, Fannin, Hopkins and Lamar counties:

United States District Court for the
Eastern District of Texas
U.S. District Clerk
101 E. Pecan St. Room 112
Sherman, TX 75090

Texarkana Division: Persons in Bowie, Franklin, Titus and
Red River counties:

United States District Court for the
Eastern District of Texas
U.S. District Clerk
301 U.S. Courthouse
500 Stateline Avenue

Texarkana, TX 75501

Tyler Division: Persons in Anderson, Cherokee, Gregg,
Henderson, Panola, Rains, Rusk, Smith, Van Zandt and
Wood counties:

United States District Court for the
Eastern District of Texas
211 W. Ferguson Room 106
Tyler, TX 75702

Lufkin Division: Persons in Angelina, Houston,
Nacogdoches, Polk, Sabine, San Augustine, Shelby,
Trinity and Tyler counties:

United States District Court for the
Eastern District of Texas
104 N. Third Street
Lufkin, TX 75901

Southern District of Texas

Brownsville Division: Persons in Cameron and Willacy
counties:

United States District Court for the
Southern District of Texas
600 East Harrison Street, Room 101
Brownsville, TX 78520

Corpus Christi Division: Persons in Aransas, Bee, Brooks,
Duval, Jim Wells, Kenedy, Kleberg, Live Oak, Nueces,
and San Patricio counties:

United States District Court for the
Southern District of Texas
1133 North Shoreline Blvd.
Corpus Christi, TX 78401

Galveston Division: Persons in Brazoria, Chambers,
Galveston, and Matagorda counties:

United States District Court for the
Southern District of Texas
P.O. Box 2300
Galveston, TX 77550

Houston Division: Persons in Austin, Brazos, Colorado,
Fayette, Fort Bend, Grimes, Harris Madison, Montgomery,
San Jacinto, Walker, Waller, and Wharton counties:

United States District Court for the
Southern District of Texas
P.O. Box 61010
Houston, TX 77002

Laredo Division: Persons in Jim Hogg, LaSalle,
McMullen, Webb, and Zapata counties:

United States District Court for the

Southern District of Texas
P.O. Box 597
Laredo, TX 78042

McAllen Division: Persons in Hidalgo and Starr counties:

United States District Court for the
Southern District of Texas
1701 West Business Highway 83
Suite 1011
McAllen, TX 78501

Victoria Division: Persons in Calhoun, De Witt, Goliad,
Jackson, Lavaca, Refugio, and Victoria counties

United States District Court for the
Southern District of Texas
P.O. Pox 1638
Victoria, TX 77902

Western District of Texas

Persons in Bastrop, Blanco, Burleson, Burnet, Caldwell,
Gillespie, Hays, Kimble, Lampasas, Lee, Llano, Mason,
McCulloch, San Saba, Travis, Washington and Williamson
counties:

United States District Court for the
Western District of Texas
U.S. District Clerk's Office
200 West 8th St., Room 130
Austin, Texas 78701

Persons in Edwards, Kinney, Maverick, Terrell, Uvalde,
Val Verde and Zavala counties:

United States District Court for the
Western District of Texas
U.S. District Clerk's Office
111 East Broadway, Room L100
Del Rio, Texas 78840

Persons in El Paso County:

United States District Court for the
Western District of Texas
U.S. District Clerk's Office
511 East San Antonio Ave., Room 350
El Paso, Texas 79901

Persons in Andrews, Crane, Ector, Martin, Midland and
Upton counties

United States District Court for the
Western District of Texas
U.S. District Clerk's Office
200 East Wall, Room 107
Midland, Texas 79701

Persons in Brewster, Culberson, Jeff Davis, Hudspeth,
Loving, Pecos, Presidio, Reeves, Ward and Winkler
counties:

United States District Court for the
Western District of Texas
U.S. District Clerk's Office
410 South Cedar
Pecos, Texas 79772

Persons in Atascosa, Bandera, Bexar, Comal, Dimmit,
Frio, Gonzales, Guadalupe, Karnes, Kendall, Kerr,
Medina, Real and Wilson counties:

United States District Court for the
Western District of Texas
U.S. District Clerk's Office
655 East Durango Blvd., Room G65
San Antonio, Texas 78206

Persons in Bell, Bosque, Coryell, Falls, Freestone,
Hamilton, Hill, Leon, Limestone, McLennan, Milam,
Robertson and Somervell counties:

United States District Court for the
Western District of Texas
U.S. District Clerk's Office
800 Franklin Ave.
Waco, Texas 76701

UTAH (10th Circuit) District of Utah

United States District Court for the
District of Utah
350 South Main Street
Salt Lake City, UT 84101

VERMONT (2d Circuit) District of Vermont

United States District Court for the
District of Vermont
P.O. Box 945
Burlington, VT 05402-0945

VIRGIN ISLANDS (3d Circuit) District of the Virgin Islands

United States District Court for the
District of the Virgin Islands
5500 Veterans Drive, Rm 310
St. Thomas, VI 00802

VIRGINIA (4th Circuit) Eastern District of Virginia

Persons in the city of Alexandria and the counties of
Loudoun, Fairfax, Fauquier, Arlington, Prince William,
and Stafford:

United States District Court for the
Eastern District of Virginia
Albert V. Bryan U.S. Courthouse
401 Courthouse Square
Alexandria, VA 22314

Persons in the Cities of Newport News, Hampton and
Williamsburg, and the Counties of York, James City,
Gloucester, Mathews:

United States District Court for the
Eastern District of Virginia
U.S. Postal Office & Courthouse Building
101 25th Street
P.O. Box 494
Newport News, VA 23607

Persons in the Cities of Norfolk, Portsmouth, Suffolk,
Franklin, Virginia Beach, Chesapeake, and Cape Charles,
and the counties of Accomack, Northampton, Isle of
Wight, and Southampton:

United States District Court for the
Eastern District of Virginia
Walter E. Hoffman, U.S. Courthouse
600 Granby Street
Norfolk, VA 23510

Persons in the Cities of Richmond, Petersburg, Hopewell,
Colonial Heights and Fredericksburg, and the Counties of
Amelia, Brunswick, Caroline, Charles City, Chesterfield,
Dinwiddie, Essex, Goochland, Greensville, Hanover,
Henrico, King and Queen, King George, King William,
Lancaster, Lunenburg, Mecklenburg, Middlesex, New
Kent, Northumberland, Nottoway, Powhatan, Prince
Edward, Prince George, Richmond, Spotsylvania, Surry,
Sussex, Westmoreland:

United States District Court for the
Eastern District of Virginia
Lewis F. Powell Jr., U.S. Courthouse
1000 E. Main Street
Richmond, VA 23219

Western District of Virginia

Persons in the city of Bristol or the counties of Buchanan,
Russel, Smyth, Tazewell, and Washington:

United States District Court for the
Western District of Virginia
P.O. Box 398
Abingdon, VA 24212

Persons in the city of Norton or the counties of Dickenson,
Lee, Scott, and Wise:

United States District Court for the
Western District of Virginia

P.O. Box 490
Big Stone Gap, VA 24219

Persons in the city of Charlottesville or the counties or
Albemarle, Culpeper, Fluvanna, Greene, Louisa, Madison,
Nelson, Orange, Rappahonock:

United States District Court for the
Western District of Virginia
255 W. Main Street, Room 304
Charlottesville, VA 22902

Persons in the cities of Danville, Martinsville, South
Boston or the counties of Charlotte, Halifax, Henry,
Patrick, and Pittsylvania:

United States District Court for the
Western District of Virginia
P.O. Box 1400
Danville, VA 24543

Persons in the cities of Harrisonburg, Staunton,
Waynesboro, and Winchester or the counties of Augusta,
Bath, Clarke, Frederick, Highland, Page, Rockingham,
Shenandoah, and Warren:

United States District Court for the
Western District of Virginia
116 N. Main Street, Room 314
Harrisonburg, VA 22802

Persons in the cities of Bedford, Buena Vista, Lexington,
and Lynchburg or the counties of Amherst, Appomattox,
Bedford, Buckingham, Campbell, Cumberland and
Rockbridge:

United States District Court for the
Western District of Virginia
P.O. Box 744
Lynchburg, VA 24505

Persons in the cities of Clifton Forge, Covington, Galax,
Radford, Roanoke, and Salem or the counties of
Alleghany, Bland, Botetourt, Carroll, Craig, Floyd,
Franklin, Giles, Grayson, Montgomery, Pulaski, Roanoke,
and Wythe:

United States District Court for the
Western District of Virginia
P.O. Box 1234
Roanoke, VA 24006

WASHINGTON (9th Circuit)

Eastern District of Washington: Persons in Adams,
Asotin, Benton, Chelan, Columbia, Douglas, Ferry,
Franklin, Garfield, Grant, Kittitas, Klickitat, Lincoln,
Okanogan, Pend Oreille, Spokane, Stevens, Walla Walla,
Whitman, and Yakima counties:

United States District Court for the

Eastern District of Washington
Clerk of the Court
P.O. Box 1493
Spokane, WA 99210

Western District of Washington

Persons in Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Kitsap, Lewis, Mason, Pacific, Pierce, Skamania, Thurston and Wahkiakum counties:

United States District Court for the
Western District of Washington
1717 Pacific Avenue
Tacoma, WA 98402

Persons in Island, King, San Juan, Skagit, Snohomish, and Whatcom counties:

United States District Court for the
Western District of Washington
William Kenzo Nakamura
US Courthouse
1010 Fifth Avenue
Seattle, WA 98104

WEST VIRGINIA (4th Circuit) Northern District of West Virginia

Persons in Brooke, Hancock, Marshall, Ohio, and Wetzel counties:

United States District Court for the
Northern District of West Virginia
12th & Chapline Streets
P.O. Box 471
Wheeling, WV 26003

Persons in Braxton, Calhoun, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Pleasants, Ritchie, Taylor, Tyler counties:

United States District Court for the
Northern District of West Virginia
500 West Pike Street, Room 301
P.O. Box 2857
Clarksburg, WV 26302

Persons in Barbour, Grant, Hardy, Mineral, Pendleton, Pocahontas, Preston, Randolph, Tucker, Webster counties:

United States District Court for the
Northern District of West Virginia
P.O. Box 1518
300 Third Street
Elkins, WV 26241

Persons in Berkeley, Hampshire, Jefferson, and Morgan counties:

United States District Court for the
Northern District of West Virginia
217 W. King Street, Room 207
Martinsburg, WV 25401

Southern District of West Virginia

Beckley Division: Persons in Fayette, Greenbrier, Summers, Raleigh, and Wyoming counties:

United States District Court for the
Southern District of West Virginia
Federal Building and Courthouse
P. O. Drawer 5009
Beckley, WV 25801

Bluefield Division: Persons in Mercer, Monroe, McDowell counties:

United States District Court for the
Southern District of West Virginia
Federal Station, P.O. Box 4128
Bluefield, WV 24702

Charleston Division: Persons in Boone, Clay, Jackson, Kanawha, Lincoln, Logan, Mingo, Nicholas, Putnam and Roane counties:

United States District Court for the
Southern District of West Virginia
United States Courthouse
P. O. Box 2546
Charleston, WV 25329

Huntington Division: Persons in Cabell, Mason and Wayne counties:

United States District Court for the
Southern District of West Virginia
Sidney L. Christie Federal Building
P. O. Box 1570
Huntington, WV 25716

Parkersburg Division: Persons in Wirt and Wood counties:

United States District Court for the
Southern District of West Virginia
Federal Building and Courthouse
P.O. Box 1526
Parkersburg, WV 26102

WISCONSIN (7th Circuit)

Eastern District of Wisconsin: Persons in Brown, Calumet, Dodge, Door, Florence, Fond du Lac, Forest, Green Lake, Kenosha, Kewaunee, Langlade, Manitowoc, Marinette, Marquette, Menominee, Milwaukee, Oconto, Outagamie, Ozaukee, Racine, Shawano, Sheboygan, Walworth, Washington, Waukesha, Waupaca, Waushara, and Winnebago counties:

United States District Court for the
Eastern District of Wisconsin
362 United States Courthouse
517 East Wisconsin Avenue
Milwaukee, WI 53202

Western District of Wisconsin: Persons in Adams,
Ashland, Barron, Bayfield, Buffalo, Burnett, Chippewa,
Clark, Columbia, Crawford, Dane, Douglas, Dunn, Eau
Claire, Grant, Green, Iowa, Iron, Jackson, Jefferson,
Juneau, La Crosse, Lafayette, Lincoln, Marathon, Monroe,
Oneida, Pepin, Pierce, Polk, Portage, Price, Richland,
Rock, Rusk, Sauk, St. Croix, Sawyer, Taylor,
Trempealeau, Vernon, Vilas, Washburn, and Wood
counties:

U.S. District Court for the
Western District of Wisconsin
120 North Henry Street, Room 320
P. O. Box 432
Madison, WI 53701-0432

**WYOMING (10th Circuit)
District of Wyoming**

United States District Court for the
District of Wyoming
2120 Capitol Avenue, 2nd Floor
Cheyenne, WY 82001-3658